

COUNCIL PROCEEDINGS

April 5, 2021

On Monday, April 5, 2021 at the Municipal Hall at 7:00 p.m. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Jimmy Mitchell, in the chair and called the meeting to order at 6 p.m. with Council Members Doreen Cook, Sheriton Dettmer, Dean Speicher, Randy Leach, present.

Employee's present – Cindy Lantow

Guests present – Amanda Moenk from the F'Burg Review, Andy Meyer, Matt Mahoney from Butler Co. REC, Steve Fred and Sheriff Marty Hemann.

The Pledge of Allegiance was said by all in attendance.

A motion by Leach second by Dettmer to approve the agenda with the addition of discussion of the curb & gutter in front of the Funeral Home. All members present voting aye, motion carried.

Comments by Mayor – The Mayor noted that we have a lengthy agenda, so we will keep things moving and to stay on task with discussions.

Citizen Forum – Steve Fred spoke during the Citizen Forum stating that he and others were upset that the recycling didn't take glass anymore and felt that they should have been informed. The Council directed Cindy to talk to Alan at Jendro's to see if the rules could be clearer about not taking glass.

Law Report – Sheriff Hemann gave the law report for March 2021. He stated that it was very short with 86 hours worked in the month of March and total hours of 726.5 for July – March. It was discussed if the dogs at 105 W. Railroad Street were out of town. Sheriff Hemann explained that he had stopped there and found no one home but could hear a dog or two barking in the garage. Since there are dogs still at the property the City will proceed with the fining process.

Old Business –

Substation - Proposal & Updates

- a. Transfer Agreement with Kerry – We are still waiting on the final paper work. Our City Attorney is working with Kerry's attorney on this.
- b. Project Approval – Matt Mahony from Butler County REC presented the cost estimate that Eric Kamm from Stanley Consultant arrived at. Matt went over some of the specs and stated that the current estimate is \$299,840 and was lower than the original figure. Butler Co. REC will be talking with Stanton's to line up some of the work around town that will need to be done for updates. The Mayor called for a vote to approve the project and to

proceed as discussed. A motion by Speicher second by Cook to approve and to go forward. All members present voting aye, motion carried.

Knutson Building – updated when will take down – Dean Speicher stated that the building could come down in the next few weeks. He will clean up and then discussion will be held at a future Council meeting as to what will go there.

Building Permits – The following building permit applications were presented for action -

Bob Schulz – Smoke & Cooking Shack – A motion by Leach second by Cook to deny as presented and stated that Bob could ask for a variance and to get the neighbors to sign off on the design. Ayes: Cook, Dettmer, Speicher, Leach. Nays: Wendland. Motion carried to deny the permit application.

Duane Brown – 10x14 deck – Discussion was held on this that there needed to be better description on how far the structure was from the property lines but after discussion a motion was made by Dettmer, second by Leach to approve. Ayes: Leach, Dettmer, Speicher, Wendland. Nays: Cook. Motion carried.

Rusty Barker – 436 E. Main – lean to /shed – no permit application turned in – no action taken.

Tamara Howard – Fence – Discussion was held on whether or not the meters were enclosed in the proposed fenced in areas. After discussion a motion was made by Dettmer second by Speicher to approve if enclosed the back yard did not fence in the meters for us to get to the meter to read. All members present voting aye, motion carried.

Paula Sassmann – Fence- Discussion was held on whether or not the meters were enclosed in the proposed fenced in areas. After discussion a motion was made by Dettmer second by Cook to approve if enclosed the back yard did not fence in the meters for us to get to the meter to read. All members present voting aye, motion carried. (Note: on Howard and Sassmann fence applications, the City guys will check as to where the meters are before the permits will be issued).

Library Report – The report was in the Council packet for their review. Speicher stated that are doing a great job and have a lot of things to get rid of and Dean suggested to the Library Board that they check with some groups if they would need / want the items before disposal of.

New Business –

- a. Street Work – Seal Coating – Permission to put out for bids – A motion was made by Dettmer second by Leach to send out a bid requests for seal coating project. All members present voting aye, motion carried
- b. Solar Discussion – Cook explained that the Wastewater Committee had been talking about having solar at sewer plant; Cook has been advised to hold off for a couple of months with the new administration that are talking about more infrastructure grants. For now, this is just discussion to see if cost affected.

- c. Windstream Permit Application – The Council reviewed these applications and after discussion a motion to approve was made by Speicher second by Wendland. Ayes: Leach, Speicher, Wendland, Dettmer. Nays: Cook. Motion carried.
- d. Mower – Permission to go out for bid – A motion was made by Dettmer second by Wendland to get bids on a new lawn mower. All members present voting aye, motion carried.
- e. Tractor / Skid Loader – Discussion on whether or not to proceed to get bids – A motion was made by Speicher second by Dettmer to get bids for a JD tractor to replace the JD 3520. All members present voting aye, motion carried.
- f. Garden Club – Request \$1250 – A motion by Leach, second by Cook to approve the Fredericksburg Garden Club request in the amount of \$1,250 for budget year 21/22. All members present voting aye, motion carried.
- g. IPADS or Surface Pro’s for Council – The Council agreed to get some pricing on getting Surface Pro’s for the Council to use while in term. Wendland will get some pricing to see what kind of deal we can get if we get 2-5.
- h. Park & Rec Board Revised – Changes to the Ordinance regarding the Park & Pool Board was discussed. The idea of setting up a board according to the ordinance would be to help Curt, Erica, Trevor with ideas of what could be done at the Pool, Parks and Park& Rec and could be a source to help with fundraising – source of fundraising for the pool, park and Park & rec – designed to help Curt and Erica & Trevor. The board would need to make all requests thru the Council. Cook expressed her concerns with the proposed changes as would give the Board too much power / authority to un-elected people. Jimmy asked that Cook and Wendland work out the details and have it ready to present at the July Council Meeting.
- i. Pool –
 - Hiring Lifeguards - A motion was made in the form of a resolution by Cook second by Dettmer to hire Kallison Rochford, Tate Rochford and Joseph Blasen as lifeguards at the Pool for Swim Season 2021. Ayes: Cook, Dettmer, Speicher, Leach, Wendland. Nays: None. Whereupon the Mayor declared Resolution No. 1322-04-2021 passed and approved as of this date.
 - Opening Date - The Council set the opening for the Pool for Swim Season 2021 as Memorial Day Weekend with a motion by Dettmer second by Wendland to do so. All members present voting aye, motion carried.
- j. Park & Rec – Mower lease – This lease is between the City and Erica & Trevor Harris for when they use their personal mower stating an hourly wage with an additional \$5.00 per hour to go as the lease was presented to the Council for their review. A motion was made

- by Dettmer second by Speicher to approve the signing of this lease. All members present voting aye, motion carried.
- k. Tree Board Discussion on Setting up – The Tree Board was discussed and since the ordinance says 5 members and we only have 3, the City will be taking applications for 2 additional members for this year starting in July 2021. A motion by Speicher second by Wendland to proceed with the applications. All members present voting aye, motion carried.
 - l. Info on Outside Projector, etc. for Outdoor Movies – The City received a grant to get equipment and Sheriton presented the list of equipment that will be needed for outdoor movies. A motion was made by Cook second by Leach to approve the purchase as presented. All members present voting aye, motion carried.
 - m. City Wide Clean-up – Jimmy presented the idea of doing another City-Wide Clean-up day as we did last fall. The Council directed Cindy to get dates for cleanup that will work with Jendro’s schedule to bring in the big roll-offs. A motion by Dettmer second by Speicher to proceed with plans for the clean-up day. All members present voting aye, motion carried.
 - n. Food Bank – extra shelves / get rid of small desk – A request from the Food Bank for them to put some shelving in the back office of the City Hall. Cindy asked the Council’s permission to get rid of the small desk in back and that would give the food bank space for the shelving. After discussion, a motion was made by Leach second by Speicher to allow this to happen. All members present voting aye, motion carried.
 - o. Naming of Newly Acquired ground for Athletic Facility – Jimmy discussed with the Council the idea of naming the “school ground” that the City recently acquired the “Steve Staker Athletic Complex”. The Council discussed and agreed what a nice tribute this would be to the man who had such a positive impact on our Community both on and off the field. A motion by Speicher second by Cook to approve the naming of the Steve Stake Athletic Complex. All members present voting aye, motion carried.
 - p. Bucket Truck – Our current Bucket Truck is a 1993 and at budget time Chuck Stanton mentioned that he would be having one for sale in the next few months and we could have the chance to purchase if the City wanted. After discussion, a motion was made by Dettmer second by Cook to pursue purchasing a bucket truck from Stanton Electric as long as it passes the necessary inspections. All members present voting aye, motion carried.
 - q. Water Tower – washing outside - Bob Schulz had a price for the Council to wash the outside of the water tower of \$4400 with hopes to get it done by June of this year. This is something that is done every couple of years. A motion was made by Dettmer second by Wendland to approve the work being done at the above-mentioned price. All members present voting aye, motion carried.

- r. No Parking Signs – Discussion was held on putting up no parking signs on the east side of N. Jackson Avenue by the school as with busses and other vehicles parking there it makes the street very narrow and hard for the garbage truck / snow plow to get thru. Jimmy stated he would talk to Mrs. Glenn at the school to see what could be worked out before no parking signs were considered. No action taken at this time.

- s. Curb & Gutter by Funeral Home on Main Street – Speicher Excavating presented a price to put in new curb & gutter and installing drainage pipe in the amount of \$11,950 to fix the standing water issues in front of the funeral home. Speicher will talk to Hugeback to discuss how this will be billed before any work is done. A motion to table for now by Leach second by Dettmer. All members present voting aye, motion carried.

Action Board – Jimmy went over the Action Board and noted that things were getting done but some needed to get finished up. No official action taken

Mayor & Council Comments - None

FYI –

Audit Report was handed out to the Council for their review.

Health Insurance Renewal – Wage & Benefit Committee will be meeting on this.

Front of Community Center – It was discussed that it would be ok for the Lions to install the kinds of bushes / plants that they wanted to in front of the Community Center.

Cook reminded the Council that the Lion's Pancake & Sausage breakfast was this Sunday here at the Community Center.

There being no further business that required Council Action, a motion was made by Dettmer second by Wendland to adjourn at 9:06 p.m. The next regular meeting of the Fredericksburg Council will be on Monday, May 3, 2021 at 7 p.m.

Jimmy Mitchell, Mayor

ATTEST:

Cindy Lantow, City Administrator

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
20/20 FX	LABOR / SUPPLIES	50.00
ALL STOP	GAS	203.55
AMAZON.COM	LIBRARY SUPPLIES	419.12
BARCO	SIGNS	180.23
BODENSTEINER IMPLEMENT	EQUIPMENT MAINTENANCE	3,803.53
CENGAGE LEARNING	LIBRARY SUPPLIES / BOOKS	24.79
CENTER POINT LARGE PRINT	LIBRARY BOOKS	182.63
CINDY LANTOW	CELL PHONE REIMBURSE	40.00
CITY OF FREDERICKSBURG	ELECTRIC SERVICE	8,551.32
CNH CAPITAL	LABOR / PARTS	3,375.64
CSG FORTE PAYMENTS INC	EQUIPMENT	328.61
DARREN STEINLAGE	PARTIAL LABOR - DOORS	1,700.00
DORSEY & WHITNEY LLP	PROFESSIONAL FEES	850.00
EFTPS	FED/FICA TAX	1,882.39
EMC INSURANCE COMPANIES	INSURANCE	36,821.00
F'BURG FOOD CENTER	SUPPLIES	6.41
FARMERS WIN COOP	GAS/DIESEL/SUPPLIES	1,728.19
FLOYD MITCHELL LANDFILL	LANDFILL CHARGES	1,432.95
GPM	NEW EQUIPMENT - AVEKA SAMPLER	12,258.00
HAWKINS INC	CHEMICALS	489.71
IAMU	MEMBERSHIP DUES	4,643.00
INSURANCE ASSOCIATES	CYBER INSURANCE	1,200.00
IPERS	IPERS - REGULAR	3,161.59
JACKIE KUSH	BOOKS	28.60
JENDRO SANITATION SERVICES	RECYCLING CHARGES	3,101.20
JOHN DEERE FINANCIAL	CLOTHING	167.81
KEITH OLTROGGE CPA, P.C.	AUDIT FEES	2,850.00
MEDIA COM	PHONE SERVICE	79.10
MISSION COMMUNICATIONS, LLC	SERVICE PACKAGE	347.40
NOLTE EXCAVATING	LABOR	3,920.00
NORTH CENTRAL LABS	LAB SUPPLIES	590.34
NORTHEAST SECURITY BANK	ACH FEES	20.00
NORTHEAST SECURITY BANK	RETURNED CHECK AMOUNT	585.00
NORTHEAST SECURITY BANK	RETURN CHECK FEES	4.28
OFFICE OF AUDITOR OF THE STATE	FILING FEE	250.00
PIONEER HERITAGE LIBRARY	DVD'S	15.00
QUALITY PUMP & CONTROL	LABOR/MATERIALS	942.00
RACOM COMMUNICATIONS	CELL PHONE BOOSTER	680.00
RALPH SCHULTZ	LABOR	525.00
RAPID PRINTERS/OFFICE WLD	ENVELOPES / POSTAGE	1,270.25

RICK'S SERVICE CENTER	LABOR	334.50
RICOH-WELLS FARGO	COPIER MAINTENANCE	83.00
SANDY'S SIGN SHOP	DECALS FOR TRUCKS	498.00
SPEICHER EXCAVATING	LABOR	3,509.33
STANTON ELECTRIC	LABOR / MATERIALS	850.80
TEAM LAB	CHEMICALS	9,199.00
TESTAMERICA LABORATORIES INC	TESTING	1,830.15
TREASURER STATE OF IOWA	WET TAX	5,960.00
UNITED HEALTH CARE	HEALTH INSURANCE	3,982.11
US POST OFFICE	STAMPS	180.00
VANGUARD PUBLISHING	PUBLICATIONS	435.43
VISA	SUPPLIES	546.45
WEB DESIGN BY DUHROPF	WEB PAGE	210.00
WEST BEND LIBRARY	AUDIO CD'S	12.00
WESTY'S HARDWARE HANK	SUPPLIES	358.11
ZENDA VIKTUREK	CPR RECERTIFICATIONS	525.00
Accounts Payable Total		<u>127,222.52</u>
Payroll Checks		<u>7,722.46</u>
***** REPORT TOTAL *****		\$ 134,944.98
GENERAL		49,211.07
WATER		19,010.88
SEWER		38,169.64
ELECTRIC		15,793.75
LANDFILL/GARBAGE		<u>12,759.64</u>
TOTAL FUNDS		\$ 134,944.98