

COUNCIL PROCEEDINGS

December 6, 2021

On Monday, December 6, 2021 at the Municipal Hall at 7:00 p.m. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Jimmy Mitchell, in the chair and called the meeting to order at 7 p.m. with Council Members Doreen Cook, Dean Speicher, Sheriton Dettmer, Randy Leach and Kyle Wendland.

Employee's present – Cindy Lantow

Guests present – Amanda Moenk from the F'Burg Review, Chief Deputy Ryan Shawver, Brittany McNeil, Jason Byrne, Aaron Flugum, Cheryl Mulder, Mary Langerman, Kenny Hammond, Dan Lewis, and Gary Goudelock representing The Overland Group, Toni Kroenecke and Milo Drape.

The Pledge of Allegiance was said by all in attendance.

A motion by Leach second by Dettmer to approve the consent agenda as presented; Minutes of the November 1, 2021 Council Meeting; Financial Reports – October / November 2021; Summary List of Bills; Overtime / Comp Time Hours for November 2021 and Hours worked for the Part-time Employees from November 1 - November 30, 2021; Liquor / Beer License for Sarge's Distillery & Spirits, Casey's general Store; Farm House Winery. All members present voting aye, motion carried.

Comments by Mayor – The mayor noted that he had a letter back from the NRCS and looking to get help from the State for projects that would help with possible flooding in Fredericksburg. He will keep the Council updated. It was also mentioned about a detention pond by the baseball field. The Mayor also went over the City's cash on hand. No action taken at this time.

Citizen Forum - No one spoke at this time.

Law Report – Chief Deputy Ryan Shawver presented the November 2021 law report with 77.0 hours spent in Fredericksburg in the month of November. Total Hours July – November 2021: 467.0 (Average 93.4 hours per month). Chief Deputy Shawver went over the law report with the Council and opened it up for questions. The Mayor mentioned that he would like them to keep a watch on North Jackson Ave for speeding traffic.

Old Business -

Ambulance 28E - The Mayor stated that the Ambulance Council has been meeting to try to find ways to settle the ambulance issue in the county and had an RFP put together and 1 bid was returned and that the current provider did not submit a bid. He stated that at the Board of Supervisors meeting, the County is looking at a proposal for a public option. Cook had also attended the meeting and went over some of the highlights of the proposal. Cook also stated that she had talked with Sumner EMS and that

they would be interested in talking to Fredericksburg and that she is looking out for the citizens of Fredericksburg to get the best possible service. Jason Byrne and Aaron Flugum spoke in regards to the ambulance issues and the public option. Cook stated that the City should look at opting out of the present 28E so the City could explore other options that would serve best for the citizens of Fredericksburg. The Mayor stated that the County's ARPA Committee will be presenting the plan to the Board of Supervisors and then the City could make a decision if needed. After much discussion, a motion was made by Cook second by Speicher to opt out of the current 28E agreement for Ambulance Service. Ayes: Speicher, Cook. Nays: Leach, Wendland and Dettmer. Motion did not pass.

Ambulance 28E - Addendum to Iowa Code Chapter 28E agreement for ambulance services in Chickasaw County - After the Council reviewed the document, a motion was made by Dettmer second by Leach to approve as presented. Cook asked for discussion and asked that this agreement was basically making the County Auditor the treasurer of the Ambulance Council, the Mayor stated yes it did. All members present voting aye, motion carried.

Ambulance Service & Medical Care Proposal - The Mayor stated that the one bid received was from AMR and that there were some issues with the bid and not sure if it would be a good fit for the County. The Mayor asked the Council what the consensus would be if a vote was needed on the bid. The Council agreed that the Mayor should not vote for the AMR Bid.

Substation Updates - The Mayor stated that the work is continuing on the new substation and that he will keep the Council updated as he can.

City Attorney Updates – None at this time.

Library Report – there wasn't a report this month.

Building Permits – the following building permit applications were presented to the Council -

Kenny Hammond - asking permission to remove sidewalk along Washington Avenue as the sidewalk doesn't tie into to anything. After discussion a motion was made by Cook to have Hammond replace the sidewalk. Motion dies for a lack of a second. A motion was then made by Dettmer second by Wendland to approve Hammond removing the sidewalk. Ayes: Leach, Dettmer, Wendland. Nays: Speicher, Cook. Motion carried.

Tyler Boehmer - Tool Shed - A motion was made by Dettmer second by Speicher to approve as presented but to send a fine of \$100.00 if the shed was there prior to approval of the permit. All members present voting aye, motion carried.

Brian Siple - fence - A motion was made by Dettmer second by Leach to approve as presented but to send a fine of \$100.00 as the fence was in place before the application was approved. All members present voting aye, motion carried.

New Business -

The Overland Group - Request to hook to the City Water and Sewer and to be annexed into the City Limits. Gary Goudeock representing The Overland Group was present and explained that an area outside the City limits has been approved for a Dollar General Store and that they wish to hook to the City water and sewer and to be annexed into the City limits. After discussion, a motion was made by Leach second by Speicher for The Overland Group to explore the possibility of hooking to the water & sewer with Dollar General covering all costs and draws up all documents and to come back to the Council for discussion and possible approval as needed. All members present voting aye, motion carried.

Staker Complex - Toni Kroenecke was present to talk with the Council about some improvements to be made at the Staker Complex. A new scoreboard has been gifted to the football field and the old scoreboard will be moved to the softball field. A motion was made by Dettmer second by Wendland to accept this gift. All members present voting aye, motion carried. Toni mentioned that the art class will paint the concession stand and she will be getting prices for a new roof, shelving and what it will take to the crow's nest fixed up. Dan Lewis was present and he volunteered to help if needed on fixing the crow's nest. The Mayor asked that the Toni keep in touch with Sheriton & Kyle for what needs to be done.

Plum Creek Art Center - Public Art - Cheryl Mulder and Mary Langerman was present to discuss with the Council about a piece of public art that they would like to have installed at the Railroad Park. After discussion, a motion was made by Dettmer second by Speicher for the Art Center to move forward with this piece of public art. All members present voting aye, motion carried.

Citizen's / Businesses outside of City Limits hooking to water and sewer - Dettmer stated that the Council should look at each case as they come up. No action taken at this time.

Lion's Road - Water Sewer Project - Discussion was held and stated that Nolte Excavating proposed that the City purchase the 2 manholes and that they would install both at no cost to the City and that Nolte Excavating would put the street back as is. A motion was made by Dettmer second by Leach to proceed with this plan. All members present voting aye, motion carried.

Water Issues on Grove & Water Street - Cook & Leach met with the County Engineer and discussed what the County could do to help with the situation which is cleaning out the ditches and putting a larger culvert across Russell Street. Don Dowd & Bob Schulz met and discussed putting in a small "water way" just to the east of Dowd's house and this would help to get the water to the street. A motion was made by Cook second by Leach to put this "water way" on 1/2 of the abandon street closest to Dowd's house. All members present voting aye, motion carried.

Sidewalks - Discussion was held on whether or not people need to replace their sidewalks if taken out. No decisions were made and it was stated that the citizens should reach out to their council to voice their opinions on whether or not sidewalks are needed in some areas.

Update on Mechanic Street survey - Cook updated the Council as a FYI that there had been a survey done in 1986 and that the survey was done according to where the road is at present time. No action necessary.

Batting Cage - The Mayor stated that the Sisters Market has raised funds to donate towards a batting cage that would be 70' long and would like to see it installed by the softball field. They will try to get all the funding but if needed they would like the city to make a possible donation up to \$2500. After discussion, a motion was made by Dettmer second by Leach to make this donation if needed. All members present voting aye, motion carried. Note: The Mayor asked Sheriton or Kyle to reach out to Ryan Steege to let him know to proceed.

Housing Needs Assessment Study - A resolution from INRCOG was presented to proceed with the Housing Needs Assessment Study.

Resolution No. 1337-12-2021

A resolution of the Fredericksburg, Iowa City Council to request the assistance of the staff of the Iowa Northland Regional Council of Governments - WHEREAS, the City of Fredericksburg (hereinafter referred to as the City) has agreed to the Intergovernmental Cooperative Agreement creating the Iowa Northland Regional Council of Governments (hereinafter referred to as the Planning Agency) and is a member in good standing; WHEREAS, the City wishes to engage the Planning Agency to create a Housing Needs Assessment; WHEREAS, the City is a members of INRCOG; agrees to the INRCOG Articles of Agreement; and the Code of Iowa governing INRCOG, as amended, (IC 28H and 28E.12); and NOW THEREFORE, it is hereby resolved by the City Council of Fredericksburg, Iowa that the Planning Agency be retained to develop its Housing Needs Assessment; Passed, approved and adopted this 6th day of December 2021.

A motion was made in the form of a resolution to approve Resolution No. 1337-12-2021 as presented by Leach second by Speicher. Ayes: Speicher, Leach, Dettmer, Wendland, Cook. Nays: None. Whereupon the Mayor declared Resolution No 1337-12-2021 passed and approved as of this date.

Bid for Cooler for Community Center - Lantow presented a price for a new cooler for the Community Center to be used for bar use from CE Stone Refrigeration - new \$4200 and used \$1500. After discussion, a motion was made by Dettmer second by Cook to approve the purchase of the new cooler for \$4200 from CE Stone Refrigeration. All members present voting aye, motion carried.

Chickasaw County Foundation Grant - A motion was made by Dettmer second by Wendland to apply for paint / labor for painting the pool house. All members present voting aye, motion carried. It was noted that the Women of Fredericksburg will be applying for lighting at the pool and a vacuum to use in the pool.

F'Burg Garden Club Budget Request - A motion was made by Speicher second by Leach to approve the budget request in the amount of \$1,250.00. All members present voting aye, motion carried.

Helping Services for Youth & Families Budget Request - A motion was made by Wendland second by Dettmer to approve the budget request of \$100.00. All members present voting aye, motion carried.

Employee Handbook - The employee handbook was presented for discussion and approval. Cook went over some of the items and noted a couple of changes that could be made. After discussion, a motion was made by Speicher second by Dettmer to approve and adopt the Employee Handbook as of this date (December 6, 2021). All members present voting aye, motion carried.

Holiday Bonus for City Employees - A motion was made in the form of a resolution by Dettmer second by Leach to approve the bonuses for the full-time employees according to the handbook. Ayes: Speicher, Leach, Dettmer, Wendland, Cook. Nays: None. Whereupon the Mayor declared Resolution No. 1338-12-2021 passed and approved as of this date.

Action Board – The mayor went over the action board with the Council. No official action was taken during this discussion.

There being no other business that required Council Action, a motion was made by Leach second by Wendland to adjourn at 9:11 p.m. All members present voting aye, motion carried.

The next regular meeting of the Fredericksburg City Council is Monday, January 3, 2022 at 7 p.m.

Jimmy Mitchell, Mayor

ATTEST:

Cindy Lantow, City Clerk

CLAIMS REPORT
VENDOR

REFERENCE

AMOUNT

20/20 FX	LABOR / SUPPLIES	98.33
ALL STOP	GAS	122.00
AMAZON.COM	LIBRARY SUPPLIES	708.96
BLACK HILLS ENERGY	GAS SERVICE	394.12
BUTLER COUNTY REC	ELECTRIC SERVICE	194,636.81
CE STONE REFRIGERATION	LABOR	129.00
CENGAGE LEARNING	LIBRARY SUPPLIES / BOOKS	719.74
CENTER POINT LARGE PRINT	LIBRARY BOOKS	164.79
CHICKASAW CO AUDITOR	ELECTION EXPENSE	357.83
CINDY LANTOW	CELL PHONE REIMBURSE	40.00
CITY OF FREDERICKSBURG	ELECTRIC SERVICE	8,900.94
CULVER HAHN	SUPPLIES	170.00
DEARBORN NATIONAL LIFE	LIFE INSURANCE	50.25
DEMCO	SUPPLIES	172.91
EFTPS	FED/FICA TAX	1,860.13
EFTPS	FED/FICA TAX	1,682.26
EFTPS	FED/FICA TAX	303.62
EFTPS	FED/FICA TAX	1,719.13
EFTPS	FED/FICA TAX	5,565.14
F'BURG FOOD CENTER	SUPPLIES	25.06
F'BURG PLUMBING & HEATING	LABOR / MATERIALS	510.05
FARMERS WIN COOP	GAS/DIESEL/SUPPLIES	2,129.68
FCDC	SPELTZ RENT PAYMENT	1,000.00
FLOYD MITCHELL LANDFILL	LANDFILL CHARGES	1,723.87

GILMOUR TREE SERVICE	TREE / STUMP REMOVAL	740.00
GT MURPHY	ABSTRACTING FEES	850.00
GWORKS	ANNUAL FEE / LICENSE	4,072.00
HAWKINS INC	CHEMICALS	627.90
HSA - CINDY LANTOW	HSA PRE-TAX	75.00
HSA - RAY ARMBRECHT	HSA PRE-TAX	75.00
HSA- ROBERT SCHULZ	HSA PRE-TAX	150.00
IAMU	SEWER LOAN-PRIN / INT	1,902.79
IOWA RURAL WATER	MEMBERSHIP DUES	225.00
IOWA UTILITIES BOARD	ASSESSMENTS	1,468.00
IPERS	IPERS - REGULAR	4,574.71
IPERS	IPERS - REGULAR	4,574.71
JENDRO SANITATION SERVICES	RECYCLING CHARGES	6,562.00
JOHN DEERE FINANCIAL	SUPPLIES	99.99
MATTKE & ROGERS	LABOR	45.00
MEDIA COM	PHONE SERVICE	268.21
MERCY MEDICAL CENTER - NH	FIRE PHYSICALS	28.00
MERCY ONE	FIRE PHYSICALS	279.00
NORTH CENTRAL LABS	LAB SUPPLIES	96.49
NORTH CENTRAL LABS	LAB SUPPLIES	96.49
NORTHEAST IA COMM ACTION	YEARLY CONTRIBUTION	931.00
NORTHEAST SECURITY BANK	LOAN PAYMENT	5,116.12
PLUNKETT'S PEST CONTROL	PEST CONTROL	41.60

QUALITY PUMP & CONTROL	NEW PUMP / MATERIALS	17,465.68
QUEST DIAGNOSTICS	FIRE PHYSICALS	45.50
RADIOLOGIST OF NORTH IOWA	FIRE PHYSICALS	26.00
RAPID PRINTERS/OFFICE WLD	OFFICE SUPPLIES	20.38
RESCO	ELECTRIC SUPPLIES	1,442.00
RICK'S SERVICE CENTER	LABOR	1,647.17
RICOH-WELLS FARGO	COPIER MAINTENANCE	278.32
SANDRY FIRE	FIRE SUPPLIES	821.14
SANDY'S SIGN SHOP	SIGNS	63.50
STANTON ELECTRIC	LABOR / MATERIALS	2,236.97
STEVE MEYER CONSULTING	GRANT WRITING FEE	100.00
SUMNER BUILDING CENTER, INC	MATERIALS - AMVET HALL	816.42
TEAM LAB	CHEMICALS	2,450.00
TREASURER STATE OF IOWA	STATE TAXES	1,011.00
TREMAINE & BECKER LAW	LEGAL FEES	105.00
TREWIN PUMPING SERVICE	PORTABLE TOILET RENTAL	50.00
UNGGOY BROADBAND	PHONE SERVICE	19.95
UNITED HEALTH CARE	HEALTH PRE-TAX	4,621.22
UNITED HEALTH CARE	HEALTH INSURANCE	2,516.73
UPPER WAPSIPINICON RIVER	DONATION	600.00
US CELLULAR	CELL PHONE SERVICE	322.16
US POST OFFICE	STAMPS	200.00
USA BLUE BOOK	LAB SUPPLIES	635.37
VANGUARD PUBLISHING	PUBLICATIONS	331.83

VISA	SUPPLIES	497.32
WESTY'S HARDWARE HANK	SUPPLIES	989.05
ZARNOTH BRUSH WORKS, INC.	SWEEPER PARTS	176.00
ZIPS DIRECT	LABOR / MATERIALS	<u>43.19</u>
Accounts Payable Total		285,379.19
Invoices: Paid		282,862.46
Invoices: Scheduled		2,516.73
Payroll Checks		<u>22,103.33</u>
***** REPORT TOTAL *****		307,482.52
GENERAL		34,217.49
DEBT SERVICE		5,116.12
WATER		9,400.86
SEWER		37,541.94
SEWER SINKING		1,902.79
ELECTRIC		204,012.13
LANDFILL/GARBAGE		<u>15,291.19</u>
TOTAL FUNDS		307,482.52