COUNCIL PROCEEDINGS

September 9, 2020

On Wednesday, September 9, 2020 at the Municipal Hall at 7:00 P.M. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Jimmy Mitchell in the chair called the meeting to order at 7 p.m. with Council Members Doreen Cook, Dean Speicher, Sheriton Dettmer, Randy Leach and Kyle Wendland (Kyle was present by phone).

Employees present were Bob Schulz, Cindy Lantow, Trevor Harris.

Guests present were Amanda Moenk from the Fredericksburg Review, Sheriff Marty Hemann, Joe Britt, Ashley Lantow, Lyle TeKippe, Jackie Kush, Mike Gorman, Colleen E.hr, William Grimes, Janiece Kramer and Jeremy Westendorf.

The Pledge of Allegiance was said by all in attendance.

A motion was made by Leach second by Dettmer to approve the consent agenda with the addition of Women of Fredericksburg to discuss Trail Improvements / Maintenance with the Approval of the agenda; Minutes of the August 3, 2020 Council Meeting; Financial Reports for July 2020; Summary List of Bills; Overtime/Comp. time for August 2020. All members present voting aye, motion carried.

Under the Mayor’s comments, Jimmy noted that we have a lot on the agenda and that we would try to as quickly and efficiently as possible.

Citizen Forum – Joe Britt expressed his concern of his neighbor’s landscaping being right on the property line and that it needed to be moved. Discussion was held with no action being taken at this time.

Sheriff Martin Hemann presented the August 2020 Law Report. The month of August had 56.5 hours being spent in Fredericksburg with a total of 143.5 for July – August. Sheriff Hemann went over the highlights of the report.

Old Business –

*Substation Updates* – no action / waiting to find a location.

*School Grounds –* The Offer to Buy Real Estate and Acceptance was presented to the Council for discussion and possible approval. The Council reviewed and after discussion a motion was made in the form of a resolution by Speicher second by Dettmer to approve and to accept the property per the description of the survey and the terms of the offer to buy. Ayes: Speicher, Dettmer, Cook, Leach, Wendland. Whereupon the Mayor declared Resolution No. 1309-09-20 passed and approved as of this date.

City Attorney Updates – None at this time.

Building Permits –

*Katie Rich* – Deck, Ramp & Stairs – After discussion, a motion was made by Leach second by Wendland to approve as presented. All members present voting aye, motion carried.

*Dylan Buchholtz* – Deck – After discussion, a motion was made by Dettmer second by Leach to approve. Ayes: Wendland, Leach, Cook, Dettmer. Nays: Speicher. Motion carried.

Library Report – in the Council packet. No action taken at this time.

New Business –

 *Mike Gorman – Sewer Hookup* – Mike was here to just update the Council on how the sewer was hooked up at the house at 308 E. High Street. He stated that it was hooked up to an old line and caused a sewer backup. He was happy how people came together to help get it fixed and just wanted the Council to be aware so that maybe this wouldn’t happen in the future.

 *Change Order #3 – 2020 Utility Improvements - $36,167.25* – Lyle TeKippe from Fehr Graham went over the Change Order with the Council and explained it all. Cook stated that it was a lot of money and felt that the Council should have been notified before the work was done to see how it all fit in the budget. Dettmer & Wendland also questioned the fact that the Council should have known ahead of time and if there was a better way to have things all in the bid so that we didn’t have the Change Orders. After much discussion, a motion was made by Dettmer second by Leach to approve the Change Order as presented in the amount of $36,167.25. Ayes: Cook, Wendland, Leach, Dettmer. Nays: None. Abstain: Speicher. Motion carried.

 *Payment Request #3 – 2020 Utility Improvements - $216,773.85* was presented for payment. After discussion a motion was made by Leach second by Dettmer to approve the payment in the amount of $216,773.85. Ayes: Cook, Wendland, Leach, Dettmer. Nays: None. Abstain: Speicher. Motion carried.

 *Update on Grove Street* – Speicher stated that it was slow going and with the rain it slows them down even more. They are hoping to work the weekend to get back on track. Cook asked Lyle TeKippe that if a part of a driveway in the easement was torn out would it be replaced as it was. It was stated that if it would be replaced with the material that it originally was. If asphalt was put in the alley, then it would not be replaced and the alley portion would be gravel. Colleen E.hr was present and feels that this will hurt the value of her property. This will be looked into to see what some decisions were in the past.

Annual Road Use Tax Report – A motion was made in the form of a resolution to accept the 2019 / 2020 Road Use Tax Report by Leach second by Dettmer. Ayes: Speicher, Leach, Dettmer, Cook and Wendland. Nays: None. Whereupon the Mayor declared Resolution No. 1310-09-2020 passed and approved as of this date.

 *Park & Rec – Mowing Proposal / Setting Wages / Lease Price for Mower* – Discussion was held on a wage for Erica Harris and Trevor Harris to mow the “School Ground” once it is in the City’s name. After discussion, a motion was made in the form of a resolution by Dettmer second by Speicher to pay each Erica Harris & Trevor Harris $10.00 per hour when mowing the “School Ground”. Ayes: Speicher, Dettmer, Cook, Wendland, Leach. Nays: None. Whereupon the Mayor declared Resolution No. 1311-09-2020 passed and approved as of this date.

 A motion was made by Speicher second by Dettmer that we would pay $5.00 per hour as a lease when they use their personal mower for mowing the “School Ground”. All members present voting aye, motion carried.

 *Pool Liner – Terms of Payment / Approval to pay as needed* - The payment terms were discussed and a motion by Cook second by Wendland to pay as needed as the work is done according to the terms. It was stated that the City will need a proof of insurance along with a performance bond to include the amount of work being done and the Council would like to see the bond at $50,000. All members present voting aye, motion carried.

 *Sand Filter* – This filter is of no use to the City and we have an interested party that would make a donation to the pool and take the filter off of our hands. After discussion, a motion was made by Dettmer, second by Leach to accept the donation. Ayes: Cook, Leach, Speicher, Dettmer. Nays: None. Abstain: Wendland. Motion carried.

 *GIS* – Randy asked about getting info on GIS (Geographic Information System) for budget time. He feels that this would be a good thing for the City to work towards as it would help with locating utilities and to know better what is underground. A motion by Dettmer second by Cook to follow up on this. Cindy will email Fehr Graham to see if they can point us in the right direction. Motion carried.

 *Office Copier – Extend Current Contract or Get New Equipment / Contract* – Information was presented from RICOH on our current contract / lease agreement for our copier. We pay $180.00 per month currently. With a new machine we could save $30.00 to $50.00 per month on copies. After discussion, a motion was made by Speicher second by Leach to get the IMC3000 copier / scanner. Our estimated monthly fee will be $150.00 or less and the lease agreement will be for 5 years which includes all the toner / maintenance. All members present voting aye, motion carried.

 *Proclamation – Suicide Prevention & Awareness Month – PROCLAMATION* - Suicide Prevention and Awareness Month – September 2020 - WHEREAS, mental health is essential to everyone’s overall health and well-being; and WHEREAS, all Americans experience times of difficulty and stress in their lives; and WHEREAS, Talk of suicide should never be dismissed. If you or someone you know is thinking of suicide, call the National Suicide Prevention Lifeline at 1-800-273-8255.WHEREAS, mental health conditions are real and prevalent in our nation; and WHEREAS, with effective treatment, those individuals with mental health and other chronic health conditions can recover and lead full, productive lives; and WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support suicide prevention efforts. THEREFORE, I, Mayor, do hereby proclaim September 2020 as Suicide Prevention and Awareness Month in Fredericksburg. As the Mayor, I also call upon the citizens, government agencies, public and private institutions, businesses and schools in Fredericksburg to recommit our community to increasing awareness and understanding of suicide, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

 A motion was made by Cook second by Wendland to approve the Mayor signing the Suicide Prevention & Awareness Month for September 2020 Proclamation. All members present voting aye, motion carried.

 *Clean-Up Day Rules / Date* – Dettmer went over what the Committee came up with for “rules” for the Clean-up day – The City would get 2 of the biggest dumpsters from Jendro and have them set out at the City Shop on a Saturday morning from 8 am – Noon / someone would sit there to monitor what was dropped off / NO tires will be accepted / Citizens will be asked to get $1.00 ticket from the City Hall prior to that day and this ticket proves they are a resident of Fredericksburg / Only available to residents of the City of Fredericksburg / Brian Wurzer will work with us and have a trailer there for appliances / electronics. A date to be determined and looking at a Saturday either at the end of September or first part of October. Cindy will email Jendro and get possible dates. After discussion, a motion was made by Wendland second by Leach to approve the “rules” for the Clean-up day. All members present voting aye, motion carried.

 *Community Action Agreement* – A motion was made by Dettmer second by Leach to enter into the agreement with Community Action for 2020 / 2021. All members present voting aye, motion carried.

 *Pool Handbook* – the Council members will review the Handbook and take action at the October 5, 2020 Council meeting. A motion by Leach second by Dettmer to table this until October 2020. All members present voting aye, motion carried.

 *City Hall – Quotes* – Cindy presented prices to replace the back doors / frame by the Food Bank and Kitchen back entrance and also a price to repair the coating on the gable roof end coverings. The Council would like a price on aluminum door / frames. This was tabled until the October 2020 Council Meeting with a motion by Dettmer second by Speicher. All members present voting aye, motion carried.

 *Cross Walk by Kerry* – Kerry has a temporary cross walk / stop sign put up and discussion was held that this would need to have Council approval whether it be temporary or permanent. Dettmer said that he would contact Kerry and explain what needs to happen.

 *Women of Fredericksburg – Trail Improvements / Maintenance* – Ashley Lantow, Janiece Kramer and Jackie Kush was present to ask the Council’s permission / support for them to apply for a grant for updates/additions to the Trail. They may look into some maintenance also. The Council thanked them for what they do! The Mayor asked that they talk to the City guys when they are ready to add things.

 *TSF Soccer Agreement* – William Grimes for TSF Soccer was present to ask the Council permission to use the football field for soccer games. He stated that our field is a god size to use, he would provide a schedule, and try to not conflict with practices and that they have a fall and spring season. Right now, there is over 120 kids in the program. Cook asked if there would be any other ground that would work. Discussion was held that possibly the ground around the baseball field could work. The Mayor asked that the Park & Rec, Dettmer, Wendland, Grimes and himself all meet up at the grounds on Thursday at 4:20 p.m. to look over the situation. The City will be a “Rental Agreement” with the TSF Soccer. No action taken at this time.

The rest of the evening was spent going over the Action Board with no motions being made.

There being no further business requiring Council action the meeting was adjourned with a motion by Cook second by Wendland at 9:31 p.m.  All members present voting aye, motion carried.

The next regular meeting of the Fredericksburg City Council is Monday, October 5, 2020 at 7 p.m.

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 Jimmy Mitchell, Mayor

ATTEST:

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Cindy Lantow, City Administrator

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| --- | --- | --- |
| CLAIMS REPORT |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| 20/20 FX  | LABOR / SUPPLIES  |  130.00  |
| ALL STOP  | GAS  |  367.46  |
| AMAZON.COM  | BOOKS  |  524.86  |
| BLACK HILLS ENERGY  | GAS SERVICE  |  141.93  |
| BUTLER COUNTY REC  | ELECTRIC SERVICE  |  305,474.04  |
| CALHOUN-BURNS & ASSOCIATES  | BRIDGE INSPECTION  |  1,000.00  |
| CEDAR VALLEY BLDG SUPPLY  | SUPPLIES  |  304.52  |
| CHICKASAW CO TREASURER  | PROPERTY TAX  |  513.00  |
| CINDY LANTOW  | IDRIVE REIMBURSE  |  109.50  |
| CITY OF FREDERICKSBURG  | ELECTRIC SERVICE  |  9,451.26  |
| CITY OF FREDERICKSBURG  | ELECTRIC SERVICE  |  12,014.29  |
| CULVER HAHN  | SUPPLIES  |  2,735.00  |
| DEARBORN NATIONAL LIFE  | LIFE INSURANCE  |  60.30  |
| DEB UNDERWOOD  | GUAR. DEPOSIT  |  100.00  |
| EFTPS  | FED/FICA TAX  |  128.32  |
| EFTPS  | FED/FICA TAX  |  1,986.13  |
| EFTPS  | FED/FICA TAX  |  1,845.45  |
| EFTPS  | FED/FICA TAX  |  3,959.90  |
| F'BURG DAIRY DAY  | YEARLY CONTRIBUTION  |  1,750.00  |
| F'BURG FOOD CENTER  | SUPPLIES  |  7.45  |
| F'BURG GARDEN CLUB  | YEARLY CONTRIBUTION  |  1,250.00  |
| F'BURG PLUMBING & HEATING  | CHLORINE PELLETS  |  11.26  |
| F'BURG SENIOR CITIZENS  | YEARLY CONTRIBUTION  |  200.00  |
| FARMERS WIN COOP  | GAS/DIESEL/SUPPLIES  |  979.72  |
| FEHR GRAHAM ENG & ENVIRONMENTAL | PROFESSIONAL SERVICES  |  7,611.75  |
| FLOYD MITCHELL LANDFILL  | LANDFILL CHARGES  |  1,482.15  |
| FUN IN THE SON DAYCARE  | RENT REFUND  |  100.00  |
| HAWKINS INC  | CHEMICALS  |  768.95  |
| HOTSY EQUIPMENT CO  | SPRAYER  |  550.00  |
| HSA - CINDY LANTOW  | HSA PRE-TAX  |  50.00  |
| HSA - KIM HOFFMAN  | HSA PRE-TAX  |  50.00  |
| HSA - RAY ARMBRECHT  | HSA PRE-TAX  |  25.00  |
| HSA- ROBERT SCHULZ  | HSA PRE-TAX  |  100.00  |
| HYDRITE CHEMICAL CO.  | CHEMICALS  |  731.20  |
| IAMU  | SEWER LOAN-PRIN / INT  |  1,902.79  |
| INSURANCE ASSOCIATES  | INSURANCE  |  1,000.00  |
| IOWA RURAL WATER  | CLASS REGISTRATION  |  320.00  |
| IPERS  | IPERS - REGULAR  |  3,489.79  |
| IPERS  | IPERS - REGULAR  |  3,489.79  |
| KABRICK DISTRIBUTING  | BEER  |  793.00  |
| MEDIA COM  | PHONE SERVICE  |  78.22  |
| MEDIA COM  | PHONE SERVICE  |  239.80  |
| MIDLAND SCIENTIFIC INC  | LAB SUPPLIES  |  556.57  |
| NEBRASKA-IOWA IND FASTENERS  | BOLTS & WASHERS  |  21.72  |
| NORTH CENTRAL LABS  | LAB SUPPLIES  |  466.26  |
| NORTH CENTRAL LABS  | LAB SUPPLIES  |  466.26  |
| OVERDRIVE INC.  | BRIDGES FEE  |  405.58  |
| PATHWAYS  | YEARLY CONTRIBUTION  |  943.00  |
| PLUNKETT'S PEST CONTROL  | PEST CONTROL  |  43.60  |
| RAPID PRINTERS/OFFICE WLD  | OFFICE SUPPLIES  |  951.20  |
| RICOH-WELLS FARGO  | COPIER MAINTENANCE  |  83.00  |
| RICOH-WELLS FARGO  | COPIER MAINTENANCE  |  27.16  |
| ROSE HILL CEMETERY  | YEARLY CONTRIBUTION  |  2,000.00  |
| SANDRY FIRE  | FIRE SUPPLIES  |  1,677.79  |
| SANDY'S SIGN SHOP  | SIGNS  |  840.00  |
| SPEICHER EXCAVATING  | LABOR / MATERIALS  |  1,100.00  |
| STANTON ELECTRIC  | LABOR / MATERIALS  |  1,393.33  |
| STATE HYGIENIC LAB  | WATER TESTING  |  125.00  |
| STATE LIBRARY OF IOWA  | BRIDGES PLATEFORM FEE  |  62.00  |
| TEAM LAB  | CHEMICALS  |  10,025.00  |
| TESTAMERICA LABORATORIES INC  | TESTING  |  2,050.65  |
| TREASURER STATE OF IOWA  | STATE TAXES  |  721.00  |
| TREWIN PUMPING SERVICE  | PORTABLE TOILET RENTAL  |  100.00  |
| UNGGOY BROADBAND  | PHONE SERVICE  |  19.95  |
| UNITED BEVERAGE  | BEER  |  406.50  |
| UNITED HEALTH CARE  | HEALTH PRE-TAX  |  5,541.54  |
| US CELLULAR  | CELL PHONE SERVICE  |  529.08  |
| US POST OFFICE  | STAMPS  |  175.00  |
| VANGUARD PUBLISHING  | SUBSCRIPTION  |  31.00  |
| VANGUARD PUBLISHING  | PUBLICATIONS  |  362.64  |
| VISA  | SUPPLIES  |  400.41  |
| WESTY'S HARDWARE HANK  | SUPPLIES  |  601.64  |
| WOMEN OF FBURG  | RENT REFUND  |  100.00  |
| Accounts Payable Total  |   |  392,137.76  |
| Payroll Checks  |   |  16,288.78  |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   |  $408,426.54  |
|  |  |  |
| GENERAL  |   |  32,760.24  |
| WATER  |   |  10,388.70  |
| SEWER  |   |  41,692.58  |
| SEWER SINKING  |   |  1,902.79  |
| ELECTRIC  |   |  315,730.59  |
| LANDFILL/GARBAGE  |   |  5,951.64  |
| TOTAL FUNDS  |   |  $408,426.54  |