COUNCIL PROCEEDINGS

August 5, 2019

On Monday, August 5, 2019 at the Municipal Hall at 7:00 P.M. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Shain Kroenecke in the chair called the meeting to order at 7:00 p.m.  Council Members present were Dean Speicher, Doreen Cook, Jimmy Mitchell, Randy Leach, and Sheriton Dettmer.

Employees present were Bob Schulz and Cindy Lantow.

Guests present was Sheriff Marty Hemann.

The Pledge of Allegiance was said by all in attendance.

A motion was made by Leach second by Dettmer to approve the consent agenda as presented that includes the following – Approve the Agenda, Minutes of the July 1, 2019 Council Meeting; Financial Statements – June 2019, Summary List of Bills; Overtime/Comp. Time hours for July 2019 – Bob 5 hours Overtime, Curt 3 hours Overtime, Ray 4 hour Overtime; Liquor Licenses for Casey’s General Store. All members present voting aye, motion carried.

**Law Report** – Sheriff Marty Hemann presented the July 2019 Law Report.  There were 96.0 hours worked during the month of July 2019 with a total of 96.0 hours for July.

**Public Works Director Report – by Bob**

 \*\*informed the Council about some electrical updates to be done on Oak Street by Stanton Electric for an approximate cost of $22,000. This item will be on the September agenda for possible action.

 \*\* flushed the hydrant on Madison and also did one on Russell Street.

 \*\* Curt has started repairing the parks from past flooding’s

 \*\* Blacktop Services should be here in the next week or so to do the street work

 \*\* the new intake on Clover Circle is not up to our expectations, Bob will talk to the contractor and get it straightened out.

 \*\* has been looking at get a flushing box diffuser for an approximate cost of $1200 - $1500

**Building Permit** – A building permit application was presented for a new house by Troy Heinemann & Kelly Barham. The Council asked for a few more details. No action was taken at this time.

**Library Report** – The Council reviewed the Librarian’s report. No action was taken.

**New Business –**

1. Possible purchase of a flushing box diffuser – A motion was made by Leach second by Speicher to purchase a flushing box diffuser with the price not exceeding $2,000.00. All members present voting aye, motion carried.
2. Job Money Request for Westy’s Hardware Hank – A motion was made by Mitchell second by Dettmer to give $1500 per Full-Time Equivalent job. (3 part-time employees = 1 ½ jobs). All members present voting aye, motion carried.
3. Pay Estimate #3 for Skyline Construction - The pay estimate #3 in the amount of $101,109.49 was presented for approval and payment. The project is at 82.2% done. A motion was made by Dettmer second by Leach to pay the $101,109.49 to Skyline Construction for the work done. All members present voting aye, motion carried.
4. Change Order #3 – Less $3,127.94 – This change order is for adjusting quantities, adding curb stops and street primer. A motion was made by Cook second by Dettmer to approve this change order. All members present voting aye, motion carried.
5. Bids on Pin Tree Removal at Treatment Plant – Mayor Kroenecke opened the sealed bids that were received for the pine tree removal at the Treatment Plant. The bids are as follows – Nolte Excavating - $13,650.00 and Speicher Excavating - $19,680.00. After reviewing the bids, a motion was made by Cook second by Leach to accept the bid from Nolte Excavating in the amount of $13,650.00. All members present voting aye, motion carried.
6. Quote from Quality Pump for new Pump for Main Lift Station – Discussion was held on this and was discussed that we have a pump that needs to be repaired and we should look into repairing this one before purchasing a new one. Also, are we using the right pumps as it seems we are replacing them quite often. Speicher will look at getting some info on a different type of pump. We will check on getting the one we have repaired. No action was taken on purchasing a new pump at this time.
7. Storm Water Fee – In the Council packets was the ordinance from the City of Sumner. The Street committee will review ordinance and suggest changes/updates at the September meeting. No action taken at this time.
8. Storm Sewer by Co-op – A motion was made by Leach second by Mitchell that this is the City’s responsibility to pay the costs. All members present voting aye, motion carried.
9. Request to put communication services on the Water Tower by the County – A motion was made by Leach second by Mitchell to approve the communication system to be installed on the City’s water tower for the new radio system for emergency services that is being installed in the County. All members present voting aye, motion carried.
10. City Credit Cards, taking off Toni Kroenecke & Amanda Harkrader and Adding Erica Ollendieck & Trevor Harris – A motion was made by Dettmer second by Mitchell to cancel the City’s credit card for Toni Kroenecke & Amanda Harkrader (previous Park & Rec directors) and to add Erica Ollendieck & Trevor Harris to the City’s Credit Card (current Park & Rec directors). Cook asked why we had credit cards and it was stated that it helped when the employees ordered things on-line. All members present voting aye, motion carried.
11. Appoint a City representative to attend the Upper Wapsipinicon River Watershed meetings – A motion was made by Mitchell second by Dettmer to appoint Randy Leach and Ray Armbrecht to attend these meetings and to report back to the Council. All members present voting aye, motion carried.
12. Projects for Watershed Program – No action was taken at this time but some projects were discussed that could be added such as a retention pond, new sewer lines, cleaning out under the bridges, rip rap along the creek and updating storm sewers.
13. Moving Date or just Time of September Council Meeting – A motion was made by Dettmer second by Cook to set the time of the September 4th Council meeting to start at 5 p.m. (Note: the meeting is on Wednesday due to Labor Day being on the first Monday). All members present voting aye, motion carried.

**Under old business –**

 **\*\*** Building for Salt – Speicher presented a plan for a building to hold the City’s Salt / Sand. No action was taken at this time. The plan is a good starting point.

 \*\* Storm Water Issues at Mill & Jefferson – The Council discussed looking at this area and getting a plan together on what to get rid of the water in a timelier fashion. Discussion was held about installing a 30” to 36” pipe. A plan will be put together and reviewed by the Council and then put out for bid. No action taken at this time.

There being no further business requiring Council action it was moved by Dettmer second by Leach to adjourn at 8:40 p.m.  All members present voting aye, motion carried.

The next regular meeting of the Fredericksburg City Council will be on Wednesday, September 4, 2019 at 5:00 P.M.

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 Shain Kroenecke, Mayor

ATTEST:

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Cindy Lantow, City Administrator

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| **LIST OF BILLS** |  |
|  |  |  |
| **LIBRARY FUND** |  |  |
| AMERICAN LIBRARY ASSOCIATION | REGISTRATION FEE |  100.00  |
| AMAZON.COM | BOOKS / SUPPLIES / DVD'S  |  1,174.69  |
| CENTER POINT LARGE PRINT | BOOKS  |  179.76  |
| CITY | ELECTRIC SERVICE - 8/20 |  113.87  |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| F'BURG FOOD CENTER | JANITOR SUPPLIES |  11.67  |
| MEDIA COM | PHONE SERVICE |  77.08  |
| QUIGLEY'S | FOOD - PROGRAMS |  50.00  |
| RICH, KATIE | REIMBURSE - SUPPLIES |  89.73  |
| RICH, KATIE | H.SA YEARLY CONTRIBUTION - LIBRARY |  1,000.00  |
| RICOH USA, INC. | COPIER RENT |  83.00  |
| UNGS, DENNY | COMPUTER MAINTENANCE |  41.66  |
| UNITED HEALTH CARE | HEALTH INSURANCE |  405.87  |
| FICA / FWT | WITHHOLDINGS - JULY |  764.17  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  143.47  |
| IPERS | IPERS - JULY |  748.56  |
| PAYROLL | PAYROLL - 7/1/2019 |  1,189.16  |
| PAYROLL | PAYROLL - 7/15/2019 |  1,231.39  |
| PAYROLL | PAYROLL - 7/29/2019 |  1,495.27  |
|  | **TOTAL LIBRARY ------------** | **$8,909.40**  |
| **FIRE FUND** |  |  |
| CHICKASAW CO. AUDITOR | HAZ MAT FEE |  465.50  |
| FARMERS WIN COOP | GAS / DIESEL |  390.04  |
| FARMERS WIN COOP | PROPANE |  1,157.77  |
| FIRE RESCUE SPECIALTY | GLOVES |  332.00  |
| FIRE EQUIPMENT SPECIALTIES | NAME PANEL |  66.25  |
| PLUNKETT'S | PEST CONTROL |  43.60  |
| RICK'S SERVICE CENTER | LABOR / MATERIALS |  65.11  |
| SANDRY FIRE | SERVICE SCBA'S |  1,792.55  |
| SPELTZ ELECTRIC | LABOR / MATERIALS |  6,400.28  |
| UNGGOY | PHONE SERVICE |  19.95  |
| US CELLULAR | IPAD |  26.57  |
|  |   |   |
|  | **TOTAL FIRE -------------------** |  **$10,759.62**  |
| **POOL FUND** |  |  |
| BLACK HILLS ENERGY | GAS SERVICE |  765.53  |
| CITY | ELECTRIC SERVICE - 8/20 |  433.11  |
| CHICKASAW CO. ENVIRONMENTAL HEALTH | POOL INSPECTION |  320.00  |
| CARRICO AQUATIC RESOURCES | CHEMICALS |  1,018.00  |
| F'BURG PLUMBING & HEATING | LABOR / MATERIALS |  826.22  |
| F'BURG FOOD CENTER | CONCESSION STAND SUPPLIES |  475.78  |
| MEDIA COM | PHONE SERVICE |  45.96  |
| OLLENDIECK, ERICA | REIMBURSE - SUPPLIES  |  15.34  |
| STATE HYGIENIC LABORATORY | WATER TESTS |  26.00  |
| VISA | SUPPLIES  |  810.41  |
| WESTY'S HARDWARE HANK | SUPPLIES  |  70.26  |
| FICA / FWT | WITHHOLDINGS - JULY |  1,726.07  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  42.92  |
| IPERS | IPERS - JULY |  246.11  |
| PAYROLL | PAYROLL - 7/1  |  44.98  |
| PAYROLL | PAYROLL - POOL EMPLOYEES - 7/1 |  3,759.46  |
| PAYROLL | PAYROLL - 7/15/2019 |  53.76  |
| PAYROLL | PAYROLL - POOL EMPLOYEES - 7/16 |  2,936.65  |
| PAYROLL | PAYROLL - 7/29/2019 |  232.23  |
| PAYROLL | PAYROLL - POOL EMPLOYEES - 7/29 |  3,318.31  |
|  | **TOTAL POOL -------------------** |  **$17,167.10**  |
| **STREET FUND** |  |  |
| BARCO | TRAFFIC PAINT |  91.24  |
| BLACK HILLS ENERGY | GAS SERVICE |  19.02  |
| BRUENING ROCK PRODUCTS |  ROCK |  361.32  |
| CITY | ELECTRIC SERVICE - 8/20 |  209.32  |
| MUNICIPAL PIPE & TOOL | LABOR |  1,031.25  |
| SPEICHER EXCAVATING | LABOR |  1,160.00  |
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|  | **TOTAL STREET -------------------** |  **$2,872.15**  |
| **PARK FUND** |  |  |
| ALL STOP | GAS |  27.10  |
| BODENSTEINER IMPLEMENT | V-BELT |  92.29  |
| FEHR GRAHAM | PROFESSIONAL FEES |  495.75  |
| FARMERS WIN COOP | GAS / DIESEL |  334.76  |
| RICK'S TIRE | TIRE REPAIR |  24.88  |
| TREWIN PUMPING | TOILET RENT |  100.00  |
| TEAM | CHEMICALS |  929.00  |
| VISA | SUPPLIES - PARK & REC  |  65.51  |
| PAYROLL - PARK & REC | PAYROLL - 7/1/2019 - PARK & REC |  480.02  |
| PAYROLL - PARK & REC | PAYROLL - 7/15/2019 |  542.11  |
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|  | **TOTAL PARK -------------------** |  **$3,091.42**  |
| **GENERAL FUND** |  |  |
| BLACK HILLS ENERGY | GAS SERVICE |  33.75  |
| BOUND TREE | FIRST RESPONDER SUPPLIES |  334.95  |
| BRINCKS, JESSICA | BARTENDING |  70.00  |
| CITY | ELECTRIC SERVICE - 8/20 |  521.48  |
| COMMUNITY ACTION | YEARLY CONTRIBUTION |  700.00  |
| DEARBOARN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| DAIRY DAY | YEARLY CONTRIBUTION |  1,750.00  |
| F'BURG FOOD CENTER | BAR SUPPLIES |  316.91  |
| F'BURG FOOD CENTER | JANITOR SUPPLIES |  13.74  |
| F'BURG SENIOR CITIZENS | YEARLY CONTRIBUTION |  200.00  |
| F'BURG GARDEN CLUB | YEARLY CONTRIBUTION |  1,250.00  |
| KABRICK DISTRIBUTING | BEER |  622.50  |
| LANTOW, CINDY | CELL PHONE REIMBURSE  |  40.00  |
| LANTOW, CINDY | H.SA CONTRIBUTION-AUGUST |  50.00  |
| MEDIA COM | PHONE SERVICE |  130.63  |
| PATHWAYS | YEARLY CONTRIBUTION |  943.00  |
| RICOH | COPIER MAINTENANCE |  25.86  |
| RAPID PRINTERS / OFFICE WORLD | COPY PAPER |  399.90  |
| ROSE HILL CEMETERY | YEARLY CONTRIBUTION |  1,500.00  |
| TREMAINE & BECKER LAW OFFICE | PROFESSIONAL FEES |  112.50  |
| UNITED HEALTH CARE  | HEALTH INSURANCE |  853.37  |
| VANGUARD PUBLISHING | LEGAL PUBLICATIONS  |  419.53  |
| VISA | FANS |  93.26  |
| WESTY'S HARDWARE HANK | JANITOR SUPPLIES |  39.31  |
| FICA / FWT | WITHHOLDINGS - JULY |  1,886.76  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  281.26  |
| IPERS | IPERS - JULY |  1,101.37  |
| PAYROLL | PAYROLL - 7/1/2019 |  1,288.68  |
| PAYROLL | PAYROLL - JANITOR - 7/1/2019 |  85.20  |
| PAYROLL | PAYROLL - 7/15/2019 |  1,288.68  |
| PAYROLL | PAYROLL - JANITOR - 7/15/2019 |  130.21  |
| PAYROLL | PAYROLL - 7/29/2019 |  1,288.68  |
| PAYROLL | PAYROLL - JANITOR - 7/29/2019 |  237.10  |
|  | **TOTAL GENERAL -------------------** |  **$18,018.68**  |
| **WATER FUND** |  |  |
| BLACK HILLS ENERGY | GAS SERVICE |  37.04  |
| CITY | ELECTRIC SERVICE - 8/20 |  597.99  |
| DEARBOARN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| ECHOVISION | CELL PHONE |  19.99  |
| FEHR GRAHAM | PROFESSIONAL FEES |  1,837.62  |
| F'BURG FOOD CENTER | PAPER TOWELS |  5.34  |
| FARMERS WIN COOP | GAS / DIESEL |  62.91  |
| HAWKINS | CHEMICALS |  1,459.20  |
| IOWA RURAL WATER | REGISTRATION FEE |  150.00  |
| IOWA DNR | ANNUAL WATER SUPPLY FEE |  106.49  |
| MEDIA COM | PHONE SERVICE |  30.00  |
| USA BLUE BOOK | FIRE HYDRANT PAINT |  214.72  |
| SKYLINE CONSTRUCTION | LABOR / MATERIALS |  50,554.75  |
| TEST AMERICA | WATER TESTS  |  21.00  |
| US CELLULAR | CELL PHONE |  26.55  |
| US POST OFFICE | STAMPS |  35.00  |
| UNITED HEALTH CARE  | HEALTH INSURANCE |  1,058.92  |
| WESTY'S HARDWARE HANK | SUPPLIES |  11.48  |
| FICA / FWT | WITHHOLDINGS - JULY |  1,274.83  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  265.89  |
| IPERS | IPERS - JULY |  880.27  |
| TREASURER STATE OF IOWA | EXCISE TAX -6/2019 |  834.00  |
| TREASURER STATE OF IOWA | USE TAX - 6/2019 |  241.00  |
| PAYROLL | PAYROLL - 7/1/2019 |  1,312.76  |
| PAYROLL | PAYROLL - 7/15/2019 |  1,312.76  |
| PAYROLL | PAYROLL - 7/29/2019 |  1,312.76  |
|  | **TOTAL WATER -------------------** |  **$63,673.32**  |
| **SEWER FUND** |  |  |
| ARMBRECHT, RAY | H.SA CONTRIBUTION-AUGUST |  50.00  |
| ALL STOP | GAS |  257.90  |
| CITY  | ELECTRIC SERVICE - 8/20 |  11,012.59  |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| ECHOVISION | CELL PHONE |  20.00  |
| FEHR GRAHAM | PROFESSIONAL FEES |  2,087.63  |
| F'BURG PLUMBING & HEATING | LABOR / MATERIALS  |  239.60  |
| IAMU | LOAN PAYMENT - JULY & AUGUST |  4,506.04  |
| IOWA DEPT. OF NATURAL RESOURCES | NPDES PERMIT ANNUAL FEE |  210.00  |
| MEDIA COM | PHONE SERVICE |  30.00  |
| MUNICIPAL PIPE TOOL | LABOR  |  6,617.74  |
| RICK'S TIRE | TIRE REPAIR |  118.99  |
| SKYLINE CONSTRUCITON | LABOR & MATERIALS |  50,554.74  |
| TEST AMERICA | WASTEWATER TESTING |  2,754.15  |
| TEAM LAB | CHEMICALS |  9,200.00  |
| USA BLUE BOOK | LAB SUPPLIES |  881.58  |
| US CELLULAR | CELL PHONE |  26.55  |
| US POST OFFICE | STAMPS |  35.00  |
| WESTY'S HARDWARE HANK | SUPPLIES |  114.11  |
| UNITED HEALTH CARE  | HEALTH INSURANCE |  1,743.13  |
| VISA | CLASS REGISTRATION / MEAL |  159.51  |
| FICA / FWT | WITHHOLDINGS - JULY |  1,094.86  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  238.53  |
| IPERS | IPERS - JULY |  867.50  |
| TREASURER STATE OF IOWA | SALES TAX - 6/2019 |  155.00  |
| PAYROLL | PAYROLL - 7/1/2019 |  1,217.51  |
| PAYROLL | PAYROLL - 7/15/2019 |  1,246.98  |
| PAYROLL | PAYROLL - 7/29/2019 |  1,225.01  |
|  | **TOTAL SEWER -------------------** |  **$96,674.70**  |
| **ELECTRIC FUND** |  |  |
| BLACK HILLS ENERGY | GAS SERVICE |  19.02  |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| FARMERS WIN COOP | GAS / DIESEL |  108.90  |
| HOFFMAN, KIM | H.SA CONTRIBUTION-AUGUST |  50.00  |
| IOWA ONE CALL | ONE CALLS |  31.50  |
| IRS - DEPT. OF TREASURY | WITHHOLDINGS  |  83.35  |
| IOWA UTILITIES BOARD | ASSESSMENTS |  64.50  |
| NEBRASKA-IOWA INDUSTRIAL FASTENERS CORP. | FASTENERS |  74.17  |
| STANTON ELECTRIC | LABOR / MATERIALS  |  4,975.33  |
| UNITED HEALTH CARE  | HEALTH INSURANCE |  372.10  |
| US POST OFFICE | STAMPS |  35.00  |
| FICA / FWT | WITHHOLDINGS - JULY |  697.48  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  135.10  |
| IPERS | IPERS - JULY |  528.53  |
| TREASURER STATE OF IOWA | SALES TAX - 6/2019 |  2,406.00  |
| TREASURER STATE OF IOWA | USE TAX - 6/2019 |  81.00  |
| PAYROLL | PAYROLL - 7/1/2019 |  830.29  |
| PAYROLL | PAYROLL - 7/15/2019 |  830.29  |
| PAYROLL | PAYROLL - OT - 7/15/2019 |  58.93  |
| PAYROLL | PAYROLL - 7/29/2019 |  830.29  |
|  | **TOTAL ELECTRIC -------------------** |  **$12,221.83**  |
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| **WASTE COLLECTION FUND** |  |  |
| BLACK HILLS ENERGY | GAS SERVICE |  9.55  |
| CITY  | ELECTRIC SERVICE - 8/20 |  17.25  |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE |  10.05  |
| ECHOVISION | CELL PHONE |  19.99  |
| FARMERS WIN COOP | GAS / DIESEL |  851.42  |
| FLOYD MITCHELL LANDFILL | LANDFILL FEES |  1,526.84  |
| JENDRO SANITATION | RECYCLING PICKUP CHARGES |  1,369.60  |
| US CELLULAR | CELL PHONE |  26.55  |
| US POST OFFICE | STAMPS |  35.00  |
| UNITED HEALTH CARE  | HEALTH INSURANCE |  835.34  |
| FICA / FWT | WITHHOLDINGS - JULY |  1,244.99  |
| TREASURER STATE OF IOWA | WITHHOLDINGS - JULY |  274.83  |
| IPERS | IPERS - JULY |  872.89  |
| TREASURER STATE OF IOWA | SALES TAX - 6/2019 |  251.00  |
| PAYROLL | PAYROLL - 7/1/2019 |  1,348.16  |
| PAYROLL | PAYROLL - 7/15/2019 |  106.52  |
| PAYROLL | PAYROLL - 7/15/2019 |  1,348.16  |
| PAYROLL | PAYROLL - PART-TIME - 7/15/2019 |  106.78  |
| PAYROLL | PAYROLL - 7/29/2019 |  1,348.16  |
| PAYROLL | PAYROLL - PART-TIME - 7/29/2019 |  95.85  |
|  | **TOTAL WASTE COLLECTION ---------** |  **$11,698.93**  |
| **ROAD USE TAX** |  |  |
| CHICKASAW CO. ENGINEER | V-48 ANNUAL PAYMENT |  5,114.91  |
|  |   |   |
|  | **TOTAL ROAD USE TAX -------------------** |  **$5,114.91**  |
| **SPECIAL REVENUE** |  |  |
| PAYROLL | PAYROLL - 7/1/2019 - JULY |  179.29  |
| PAYROLL | PAYROLL - 7/29/2019 - AUGUST |  179.29  |
| FICA / FWT | WITHHOLDINGS - JULY |  63.75  |
| IPERS | IPERS - JULY |  65.53  |
|  |   |   |
|  | **TOTAL SPECIAL REVENUE -------------------** |  **$487.86**  |
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|  | **GRAND TOTAL --------------------------------------** | **$245,575.01**  |
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| **REVENUE - JUNE 2019 -------------------------** | GENERAL |  6,214.38  |
|  | LIBRARY |  105.00  |
|  | POOL |  7,496.25  |
|  | ROAD USE TAX |  9,744.19  |
|  | GUARANTEED DEPOSIT |  300.00  |
|  | SPECIAL REVENUE |  7,886.02  |
|  | WATER |  13,588.06  |
|  | SEWER |  78,571.93  |
|  | ELECTRIC |  178,102.52  |
|  | WASTE COLLECTION |  9,254.08  |
|  | **TOTAL RECEIPTS - JUNE 2019 ---------------** | **$311,262.43**  |
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