COUNCIL PROCEEDINGS

July 1, 2019

On Monday, July 1, 2019 at the Municipal Hall at 7:00 P.M. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Shain Kroenecke in the chair called the meeting to order at 7:00 p.m.  Council Members present were Dean Speicher, Doreen Cook, Jimmy Mitchell, Randy Leach, and Sheriton Dettmer.

Employees present were Bob Schulz, Erica Ollendieck, Trevor Harris and Cindy Lantow.

Guests present were Deputy Sheriff Reed Palo and Jerry Linder

The Pledge of Allegiance was said by all in attendance.

A motion was made by Leach second by Dettmer to approve the consent agenda as presented that includes the following – Approve the Agenda, Minutes of the June 3, June 10, June 19 2019 Council Meetings; Financial Statements – May 2019, Summary List of Bills; Overtime/Comp. Time hours for June 2019 – Bob 5 hrs Comp. Time, Curt 2 hrs Overtime / 1 hr Comp Time, Ray 1 hr Overtime / 1 hr Comp. Time; Liquor Licenses for Farm House Winery and All Stop. All members present voting aye, motion carried.

**Law Report** – Chief Deputy Reed Palo presented the June 2019 Law Report.  There 84.5 hours worked during the month of June 2019 with a total of 1,140.5 hours for July - June 2019 which is an average of 95.04 hours per month.

**Library Report** – The Council reviewed the Librarian’s report. No action was taken.

**New Business –**

Pay Estimate #2 for Skyline Construction - The pay estimate #2 in the amount of $31,244.23 was presented for approval and payment. The project is on track and all is going good. A motion was made by Mitchell second by Cook to pay the $31,244.23 to Skyline Construction for the work done. All members present voting aye, motion carried.

Change Order #2 - $3,184.15 – More clarification is needed for the work that is being done described in the Change Order #2. The Council tabled this item until we received an explanation on it.

Electric Updates – Oak Street to Russell Street Lift Station – Tabled until we can get more info on this project.

Street Work – The list of streets to be fixed came in higher than expected. Discussion was held on the procedure that was presented. Discussion was held on other ways that can be used such as using a double seal instead of using an asphalt mat. The Council directed Bob to talk with Blacktop Services and have them re-do the list of what will be done and get pricing. No action taken at this time.

Possible Purchase of an Automatic Flushing Unit for Hydrants – The one Bob presented to the Council is not what will work the best for the City. The Council asked Bob to get a price on a diffuser. No action taken at this time.

Sterilent for Treatment Plant – A motion was made by Mitchell second by Dettmer to purchase the Sterilent from Team Lab for $8,000. All members present voting aye, motion carried.

Putting out for Bid – Pine Tree Removal at Treatment Plant – A bid sheet was presented for the Council approval. After discussion and a few wording changes, a motion was made by Mitchell second by Leach to approve the Bid Sheet and to put out for bids. All members present voting aye, motion carried. All members present voting aye, motion carried. Note: The deadline for returning the seal bids to the City Hall will be on Thursday, August 1st at noon.

Ambulance – 2nd Year Commitment – Discussion was held on the City agreeing to pay the 2nd year of the Ambulance service allocated to Fredericksburg, which is around $12,000 (base on population). After discussion, a motion was made by Dettmer second by Mitchell to approve the 2nd year commitment. All members present voting aye, motion carried.

Approval Keith Oltrogee, CPA to do Yearly Annual Examine 2018 / 2019 – A motion was made by Speicher second by Leach to have Oltrogee do the Annual Examine for 2018 / 2019. All members present voting aye, motion carried.

Moving City Liquor License to Fire Station on August 24, 2019 – A motion was made by Leach second by Speicher to move the City’s Liquor License to the Fire Station on Saturday, August 24, 2019. All members present voting aye, motion carried.

Yearly Resolutions –

Resolution No. 1288-07-2019 - A RESOLUTION NAMING DEPOSITORIES – Be it resolved by the City Council of the City of Fredericksburg, Chickasaw County, Iowa, That the following named banks be designated as depositories of City funds in the amounts designated to wit: Northeast Security Bank in Fredericksburg, Iowa with maximum deposits of $2,500,000; Bank Iowa in Fredericksburg, Iowa with maximum deposits of $2,500,000; Security State Bank; Luana Savings Bank; First Citizens National Bank all in New Hampton, Iowa with maximum deposits of $500,000 in Time Deposits only. A motion was made Dettmer second by Leach to approve the resolution as presented. Ayes: Mitchell, Speicher, Leach, Dettmer, Cook. Nays: None. Whereupon the Mayor declared Resolution No. 1288-07-2019 passed and approved as of this date. Motion carried.

Resolution No. 1289-07-2019 - A Resolution Allocating Funds – Be it resolved by the City of

Fredericksburg, Iowa that the tax levy revenues are hereby allocated to various funds as proposed in the 2019-2020 Fiscal Year Budget, which was adopted by the Council on March 2019. A motion was made Mitchell second by Cook to approve the resolution as presented. Ayes: Mitchell, Speicher, Leach, Dettmer, Cook. Nays: None. Whereupon the Mayor declared Resolution No. 1289-07-2019 passed and approved as of this date. Motion carried.

Resolution No. 1290-07-2019 - A Resolution Setting Time and Place – Be it resolved by the City Council that the time and place for the regular Council Meeting will be set for the first Monday of the month commencing at 7:00 p.m. at City Hall unless otherwise specified due to a holiday or other unforeseen conflict. A motion was made Mitchell second by Speicher to approve the resolution as presented. Ayes: Mitchell, Speicher, Leach, Dettmer, Cook. Nays: None. Whereupon the Mayor declared Resolution No. 1290-07-2019 passed and approved as of this date. Motion carried.

*Storm Water Fee* – Discussion was held on the City implanting a storm water fee for residents, commercial businesses and industrial businesses. The City Administrator was instructed to get samples from some other towns to see what they have done and how the ordinance is set up. No action taken at this time.

*Storm Water Issues at Mill & Jefferson* – There have been issues on Mill & Jefferson with the water going down after heavy rains. We had Municipal Pipe Tool jet the line and from the north they could get back about 50’-55’ and at that point it is plugged. Bob will be talking with Speicher Excavating about digging and to see where the problem may be and what the problem is. A motion was made by Leach second by Cook to do this. All members present voting aye, motion carried.

*Approval to pay normal monthly bills for July* – Since our meeting is the first day of the month; a few normal monthly bills will come in the next day or so. A motion was made by Mitchell second by Speicher to allow these to be paid. Ayes: Mitchell, Speicher, Leach, Dettmer. Nays: Cook. Motion carried.

**Under old business –** No action / discussion held under old business.

**Public Works Director’s Report**

Bob updated the Council on the meeting with the IDNR on a water complaint and explained what would be done to try to get in front of the problem.

There being no further business requiring Council action it was moved by Leach second by Dettmer to adjourn at 8:32 p.m.  All members present voting aye, motion carried.

The next regular meeting of the Fredericksburg City Council will be on Monday, August 5, 2019 at 7:00 P.M.

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Shain Kroenecke, Mayor

ATTEST:

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Cindy Lantow, City Administrator

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| **LIST OF BILLS** | | | | | | | | |  |  |  |  |  |  |  |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  | | **LIBRARY FUND** |  |  |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 122.23 |  |  |  |  |  |  | | DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | IMWCA | WORK COMP | 218.00 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 405.87 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 458.57 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 59.89 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 459.81 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 1,276.72 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 1,167.82 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL LIBRARY ------------** | **$4,178.96** |  |  |  |  |  |  | | **FIRE FUND** |  |  |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - JUNE | 268.36 |  |  |  |  |  |  | | IMWCA | WORK COMP | 1,703.00 |  |  |  |  |  |  | | PLUNKETT'S | PEST CONTROL - JUNE | 43.60 |  |  |  |  |  |  | | RICK'S SERVICE CENTER | LABOR / MATERIALS - JUNE | 65.14 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL FIRE -------------------** | **$2,080.10** |  |  |  |  |  |  | | **POOL FUND** |  |  |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 379.36 |  |  |  |  |  |  | | CARRICO AQUATIC RESOURCES | SERVICE MATERIALS - JUNE | 27.14 |  |  |  |  |  |  | | F'BURG FOOD CENTER | CONCESSION SUPPLIES - JUNE | 198.99 |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - JUNE | 221.09 |  |  |  |  |  |  | | IMWCA | WORK COMP | 218.00 |  |  |  |  |  |  | | JOHN DEERE FINANCIAL | HOSE / REPAIR KIT - JUNE | 22.98 |  |  |  |  |  |  | | SANDY'S SIGN SHOP | POOL SIGNS | 215.00 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 541.86 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 6.02 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 169.23 |  |  |  |  |  |  | | PAYROLL | PAYROLL - POOL EMPLOYEES - 6/3 | 1,146.14 |  |  |  |  |  |  | | PAYROLL | OVERTIME PAYROLL - 6/17 | 143.42 |  |  |  |  |  |  | | PAYROLL | PAYROLL - POOL EMPLOYEES - 6/17 | 2,655.84 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL POOL -------------------** | **$5,945.07** |  |  |  |  |  |  | | **STREET FUND** |  |  |  |  |  |  |  |  | | BROWN SUPPLY | BLADE - JUNE | 160.00 |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 259.02 |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - JUNE | 237.51 |  |  |  |  |  |  | | IMWCA | WORK COMP | 2,042.00 |  |  |  |  |  |  | | PAYROLL - PART-TIME | PAYROLL - 6/3/2019 | 391.42 |  |  |  |  |  |  | | PAYROLL - PART-TIME | PAYROLL - 6/17/2019 | 279.12 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL STREET -------------------** | **$3,369.07** |  |  |  |  |  |  | | **PARK FUND** |  |  |  |  |  |  |  |  | | AFFORDABLE LAWN CARE | LAWN MOWING - JUNE | 327.00 |  |  |  |  |  |  | | AGLAND IMPLEMENT | LAWN MOWER | 10,999.00 |  |  |  |  |  |  | | F'BURG FOOD CENTER | CONCESSION SUPPLIES - PARK & REC - JUNE | 225.26 |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - PARK & REC - JUNE | 66.58 |  |  |  |  |  |  | | IMWCA | WORK COMP | 218.00 |  |  |  |  |  |  | | OLLENDIECK, ERICA | REIMBURSE SUPPLIES - PARK & REC - JUNE | 211.48 |  |  |  |  |  |  | | TEAM LAB | MOSQUITO SPRAY - JUNE | 4,591.25 |  |  |  |  |  |  | | PAYROLL - PARK & REC | PAYROLL - 6/3/2019 | 112.94 |  |  |  |  |  |  | | PAYROLL - PARK & REC | PAYROLL - 6/17/2019 | 445.59 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL PARK -------------------** | **$17,197.10** |  |  |  |  |  |  | | **GENERAL FUND** |  |  |  |  |  |  |  |  | | CHICKASAW CO. SHERIFF OFFICE | 1/2 LAW CONTRACT | 26,913.38 |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 744.66 |  |  |  |  |  |  | | DEARBOARN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | IMWCA | WORK COMP | 146.00 |  |  |  |  |  |  | | IOWA CITY / COUNTY MANAGEMENT | MEMBERSHIP DUES | 120.00 |  |  |  |  |  |  | | IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | 809.00 |  |  |  |  |  |  | | INSURANCE ASSOCIATES | AUDIT FEE - JUNE | 436.00 |  |  |  |  |  |  | | LANTOW, CINDY | CELL PHONE REIMBURSE | 40.00 |  |  |  |  |  |  | | LANTOW, CINDY | H.SA CONTRIBUTION-JULY & CITY CONTRIBUTION | 1,075.00 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 853.37 |  |  |  |  |  |  | | US POST OFFICE | STAMPS | 72.00 |  |  |  |  |  |  | | VANGUARD PUBLISHING | LEGAL PUBLICATIONS - JUNE | 271.78 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 1,251.79 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 175.29 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 706.35 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 1,256.84 |  |  |  |  |  |  | | PAYROLL | PAYROLL - BARTENDER - 6/3/2019 | 48.76 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 1,256.84 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL GENERAL -------------------** | **$36,187.11** |  |  |  |  |  |  | | **WATER FUND** |  |  |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 762.07 |  |  |  |  |  |  | | DEARBOARN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - JUNE | 5.98 |  |  |  |  |  |  | | IMWAC | WORK COMP | 289.50 |  |  |  |  |  |  | | RICK'S SERVICE CENTER | LABOR / MATERIALS - JUNE | 87.18 |  |  |  |  |  |  | | SCHULZ, BOB | H.SA CONTRIBUTION-CITY CONTRIBUTION | 1,000.00 |  |  |  |  |  |  | | SKYLINE CONSTRUCTION | LABOR / MATERIALS | 15,622.11 |  |  |  |  |  |  | | STANTON ELECTRIC | LABOR / MATERIALS - JUNE | 130.00 |  |  |  |  |  |  | | TEST AMERICA | WATER TESTS - JUNE | 21.00 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 1,058.92 |  |  |  |  |  |  | | US POST OFFICE | STAMPS | 72.00 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 823.57 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 170.54 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 571.68 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | EXCISE TAX -7/2019 | 710.00 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 1,280.40 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 1,280.40 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL WATER -------------------** | **$23,895.40** |  |  |  |  |  |  | | **SEWER FUND** |  |  |  |  |  |  |  |  | | ARMBRECHT, RAY | H.SA CONTRIBUTION-JULY & CITY CONTRIBUTION | 1,075.00 |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 12,991.06 |  |  |  |  |  |  | | DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | HARDWARE HUB | SUPPLIES - JUNE | 242.74 |  |  |  |  |  |  | | IMWCA | WORK COMP | 289.50 |  |  |  |  |  |  | | JOHN DEERE FINANCIAL | CLOTHING - JUNE | 215.95 |  |  |  |  |  |  | | MUNICIPAL PIPE TOOL | LABOR & MATERIALS - JUNE | 2,642.19 |  |  |  |  |  |  | | RICK'S SERVICE CENTER | LABOR / MATERIALS - JUNE | 74.51 |  |  |  |  |  |  | | SKYLINE CONSTRUCITON | LABOR & MATERIALS | 15,622.12 |  |  |  |  |  |  | | TEST AMERICA | WASTEWATER TESTING - JUNE | 1,808.10 |  |  |  |  |  |  | | TEAM LAB | CHEMICALS - JUNE | 1,200.00 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 1,743.13 |  |  |  |  |  |  | | US POST OFFICE | STAMPS | 72.00 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 699.27 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 153.16 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 559.33 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | SALES TAX - 5/2019 | 141.00 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 1,184.16 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 1,184.16 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL SEWER -------------------** | **$41,907.43** |  |  |  |  |  |  | | **ELECTRIC FUND** |  |  |  |  |  |  |  |  | | CULVER HAHN | SERVICE MATERIALS - JUNE | 910.42 |  |  |  |  |  |  | | DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | HOFFMAN, KIM | H.SA CONTRIBUTION-JULY & CITY CONTRIBUTION | 1,075.00 |  |  |  |  |  |  | | IMWCA | WORK COMP | 997.50 |  |  |  |  |  |  | | STANTON ELECTRIC | LABOR / MATERIALS - JUNE | 1,505.83 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 372.10 |  |  |  |  |  |  | | US POST OFFICE | STAMPS | 72.00 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 440.59 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 84.44 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 337.21 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | SALES TAX - 5/2019 | 2,367.00 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 796.44 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 796.44 |  |  |  |  |  |  | |  | **TOTAL ELECTRIC -------------------** | **$9,765.02** |  |  |  |  |  |  | | **WASTE COLLECTION FUND** |  |  |  |  |  |  |  |  | | CITY | ELECTRIC SERVICE - 7/20 | 14.55 |  |  |  |  |  |  | | DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |  |  |  |  |  |  | | FLOYD MITCHELL LANDFILL | LANDFILL FEES - JUNE | 1,207.86 |  |  |  |  |  |  | | GRUENBERG, CURT | H.SA CONTRIBUTION-CITY CONTRIBUTION | 1,000.00 |  |  |  |  |  |  | | IMWCA | WORK COMP | 997.50 |  |  |  |  |  |  | | JENDRO SANITATION | RECYCLING PICKUP CHARGES | 1,369.60 |  |  |  |  |  |  | | RICK'S SERVICE CENTER | LABOR / MATERIALS - JUNE | 1,001.63 |  |  |  |  |  |  | | UNITED HEALTH CARE | HEALTH INSURANCE | 835.34 |  |  |  |  |  |  | | US POST OFFICE | STAMPS | 72.00 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 821.72 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | WITHHOLDINGS - JUNE | 176.38 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 585.54 |  |  |  |  |  |  | | TREASURER STATE OF IOWA | SALES TAX - 5/2019 | 196.00 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 1,315.30 |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/17/2019 | 1,315.30 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL WASTE COLLECTION -------** | **$10,918.77** |  |  |  |  |  |  | | **SPECIAL REVENUE** |  |  |  |  |  |  |  |  | | PAYROLL | PAYROLL - 6/3/2019 | 179.29 |  |  |  |  |  |  | | FICA / FWT | WITHHOLDINGS - JUNE | 31.88 |  |  |  |  |  |  | | IPERS | IPERS - JUNE | 32.77 |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **TOTAL SPECIAL REVENUE ----------** | **$243.94** |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  | **GRAND TOTAL --------------------** | **$155,687.97** |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | | **REVENUE - MAY 2019 -------** | GENERAL | 15,831.98 |  |  |  |  |  |  | |  | LIBRARY | 15.00 |  |  |  |  |  |  | |  | POOL | 2,055.00 |  |  |  |  |  |  | |  | ROAD USE TAX | 11,223.88 |  |  |  |  |  |  | |  | GUARANTEED DEPOSIT | - |  |  |  |  |  |  | |  | SPECIAL REVENUE | 10,667.45 |  |  |  |  |  |  | |  | WATER | 14,115.01 |  |  |  |  |  |  | |  | SEWER | 66,899.02 |  |  |  |  |  |  | |  | ELECTRIC | 122,804.03 |  |  |  |  |  |  | |  | WASTE COLLECTION | 8,963.47 |  |  |  |  |  |  | |  | **TOTAL RECEIPTS - MAY 2019 ---** | **$252,574.84** |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |
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