COUNCIL PROCEEDINGS

June 1, 2020

On Monday, June 1, 2020 at the Municipal Hall at 7:00 P.M. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.  The meeting was held in person and electronically / phone conference due to the COVID-19 Pandemic.

Mayor Jimmy Mitchell in the chair called the meeting to order at 7 p.m. with Council Members Dean Speicher, Doreen Cook, Randy Leach, Sheriton Dettmer and Kyle Wendland at the table.

Employees present were Bob Schulz, Erica Harris, Trevor Harris and Cindy Lantow

Guests present were Amanda Moenk from the Fredericksburg Review, Sheriff Marty Hemann, Jerry Linder, Stacey Kunce, and JoEllen Ungs.

The Pledge of Allegiance was said by all in attendance.

A motion was made by Leach second by Speicher to approve the consent agenda as presented with the Approval of the agenda; Minutes of the May 4, 2020 Regular Council Meeting and May 26 Special Council Meeting; Financial Reports for April 2020; Summary List of Bills; Overtime/Comp. time for May 2020 – Ray 3 hours overtime and Curt 1 ½ hours of comp time; Cigarette Permit Renewals – All Stop, FFC and Casey’s.  All members present voting aye, motion carried.

Under the Mayor’s comments, Jimmy noted that we are now allowed more than 10 in the room and the room is set up for social distancing.

Citizen Forum – no one spoke.

Sheriff Martin Hemann presented the May 2020 Law Report. The month of May had 81.5 hours being spent in Fredericksburg and 1062 total hours from July 2019 – May 2020 which averages 96.54 hours per month.  The Mayor stated that he has received some complaints about speeding on Southeast Avenue and would the Deputies watch that area.  Wendland also asked if the Deputies had been patrolling the area around Woodward Ave & Mill Street for loud cars and the Sheriff stated that it is a hit and miss thing but would try to have someone in the area at times.

Old Business – Substation Updates – Matt from REC keeps the City updated as to what is going on and we are still waiting for a final decision on a location.

Public Works Director Report – Bob stated that the people filling some of the cracks on the streets would be here this week and Prairie Road Builders would be in the area to look at the streets to see what streets need seal coated this year.  Dean Speicher from Speicher Excavating noted that they had worked all weekend due to all the rain and they would be setting the first manhole and getting under the 12” water main and then would be going from Hamilton Ave back the west to Washington Ave with water only.

City Attorney Updates – None at this time.

Building Permits – Ryan & Jamie Steege – Permanent above ground pool – Jimmy stated that it would be above ground and will set on pavers and have steps going up to the pool.  Cook stated that she felt the City should check to see if their household insurance would cover a pool, the rest of the council didn’t feel that was necessary.  A motion was made by Leach second by Wendland to approve the pool.  Ayes: Speicher, Dettmer, Wendland, Leach.  Nays: Cook.  Motion carried.

The Library Report was in the Council packet and no one had any questions on it.

 Stacey Kunce and JoEllen Ungs were present to discuss the AVEKA complaint that they had expressed at the last meeting.  This was listed under the Action Board so Wendland asked if it could be moved up for discussion.  All agreed to do this.  Wendland stated that he had had conversations with Shain K., manager of AVEKA and Stacey K., and JoEllen U. about the complaint on noise and smell. Stacey explained to the Council that the smell, track noise, traffic and they are yelled at are the complaints.  They are also concerned about the water.  After much discussion, a motion was made by Cook second by Speicher to send a certified letter to Willie Hendrickson asking him to come to a council meeting to talk about these complaints.  All members present voting aye, motion carried.

Erica & Trevor, Park & Rec, were present to talk to the Council about the pool and park & rec activities.  Discussion was held on opening the pool and as of right now we have to be closed until 11:59 on June 17 and it was discussed should we open this year or is this a good year to do maintenance at the pool.  Wendland has been looking into the type of liner that Sumner is having installed at their pool.  The liner is supposed to eliminate leaking and help decrease chemicals used and the liner will go up on the stainless-steel walls.  Also, if we were closed it would be a good time to get the sand filter updated.  They will try to have a price for the proposed work by Wednesday, June 3 as there is a special meeting.  A motion was made by Leach second by Wendland to table any decisions until then.  All members present voting aye, motion carried.

Cook asked Erica & Trevor if there were other things that could be added so that the kids could have things go do this summer.  With the social distancing it is hard.

At a park & rec committee meeting, it was discussed if it would benefit the City to have control of the ball fields and football field.   If the City did have the ownership / control of them we could have softball tournaments and some of the area may be a good place for a retention basin which would slow down the water going towards Railroad and Main Streets.  It was discussed that if the City had the ownership / control, that we would also take care of the maintenance which would help with their budget.  Erica & Trevor have reached out to a couple of school board members and it was suggested that the City should write a letter of interest.  A motion was made by Dettmer second by Wendland to have Jimmy put together a letter of interest and send it to the school board and to see where it would go from there.  All members present voting aye, motion carried.

Erica & Trevor also talked about the summer baseball / softball programs for the summer.  They have met as a league and discussed what to do and have set guidelines that will be enforced. They will be sending an email to the coaches and getting it all going.  If someone decides to opt out of the program this summer, their check will be returned to them.

Volleyball League will be put on hold for this summer.

Under New Business –

Michelle Pleggenkuhle, Trish Johnson, Priscilla Reisner were present to discuss the letter that Michelle had received.  The Mayor stated that non charges had been filed and the letter was to inform Michelle that if things didn't change that there would / could be fines.  Michelle stated that she just wanted to come to the meeting to let people know what is all going on.  Again, Jimmy stated that no charges have been filed and should call the Deputies if she felt threaten.  Jimmy will talk with Marty to set up a meeting.

Hugeback – Curb – Jimmy reached out to Hugeback’s and asked that Bryan give a call back about what can be done with the curb.  Normally, it is the property owner's responsibility to take care of the problem.  There are some rainwater issues that may need to be addressed also.

Health Insurance – The Wage & Benefit Committee stated that the health insurance renewal was different than stated at the meeting and that now we are on the renewal plan.  With the HSA plan it did limit the options and Wendland went over that.  In the end the renewal plan was the best option. With the renewal plan, there is some savings and the Committee is suggesting that the savings be passed on to the employees as their deductible will be going up.  The Committee noted that both agents Vrzak Insurance and People's Insurance had the same renewal plan as it was with United Health Care.  A motion was made by Speicher to go with People's Insurance (Jerry Linder) and stay on the current renewal plan with a second by Leach.  Ayes: Leach, Speicher.  Nays: Cook, Dettmer, Wendland.  Motion dies.  A motion was made by Wendland to stay with Vrazk Insurance (Bob Vrzak) and stay on the current renewal plan.  Ayes: Wendland, Dettmer, Cook.  Nays: Leach, Speicher.  Motion carried. (Note that we are in the 2nd year of 3 years with the same agent).  A motion was made by Cook second by Dettmer to give each full-time employee 1500 to go into their HSA's for fiscal year 2020/2021.  All members present voting aye, motion carried.

Work Comp - The City has the renewal in from IMWCA and the wages & benefit committee asked Lantow to get a price from Vrzak Insurance.  A motion was made by Wendland second by Dettmer that the bid needs to be in by 5 pm on Wednesday, June 3 so that it can be decided on at our special meeting.  All members present voting aye, motion carried.

A motion was made by Leach second by Cook to approve the following Fire Department Officers for 2020/2021 - Fire Chief - Ray Armbrecht; 1st Assistant - Tim Moody; 2nd Assistant - Jimmy Mitchell; 3rd Assistant - Chad Davis; 4th Assistant - Aaron Rethamel; Training Officer - Jason Morris; Secretary / Treasurer - Brian Wurzer.  All members present voting aye, motion carried.

A motion was made by Leach second by Dettmer to appoint Cindy Lantow as the City Administrator until January of 2022.  All members present voting aye, motion carried.

Leach explained to the Council that the JD Mower needed new rear tires and the cost is approximately $90.00 each.  After discussion, a motion was made by Leach second by Dettmer to approve that purchase.  All members present voting aye, motion carried.

Since no applications were received for the Library Board position, it will be re-advertised.  As stated at the May 26 Council Meeting, we will need 2 board members.  Cook made a motion seconded by Leach that the new ad will state that we are looking for 1 female and 1 male to fill the two positions.  All members present voting aye, motion carried.

Discussion was held on opening the City Hall doors on Monday, June 15th but to have a barrier as to how far anyone can enter the area.  Signs will also be posted that if the public feels more comfortable to continue using the drop box for payments they may and hand sanitizer will be available for your use as you enter the building by the 2nd set of doors.  A motion was made by Dettmer second by Wendland to open the City Hall doors on Monday, June 15th but the Community Center and Meeting rooms will continue to be closed to the public until further notice.  All members present voting aye, motion carried.    Cook stated that an air filtration system might be good to have and the Council said that she should get some pricing.

Action Board Items -

The Park Committee is working on getting some Trail Signage ideas put together.

Selling a portion of the City Parking lot - we are waiting on the survey.  A motion was made by Wendland second by Dettmer to put the public notice in the paper once the survey was done.  All members present voting aye, motion carried.

A motion was made by Dettmer second by Cook to get this year's supply of Cold Patch from ASPRO and one of the City will haul.  Ayes: Wendland, Cook, Dettmer, Speicher.  Nays: Leach.  Motion carried.

The Street Sweeper was discussed and it was stated that this will go on our list to discuss at Budget Time.  No action taken.

Bob asked if he could come back to work on light duty once his doctor gave him permission to do so, it was stated that he couldn't.

There being no further business requiring Council action the meeting was adjourned with a motion by Dettmer second by Leach at 9:14 p.m.  All members present voting aye, motion carried.

The next regular meeting of the Fredericksburg City Council is Monday, July 6, 2020 at 7 p.m.

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Jimmy Mitchell, Mayor

ATTEST:

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Cindy Lantow, City Administrator

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| **CLAIMS REPORT** |  |  |
| VENDOR | REFERENCE | AMOUNT |
| 20/20 FX | LABOR / SUPPLIES | 138.79 |
| ADVANTAGE ARCHIVES | COMPUTER SUPPLIES | 500.00 |
| AMAZON.COM | LIBRARY SUPPLIES | 402.25 |
| BLACK HILLS ENERGY | GAS SERVICE | 130.98 |
| CARRICO AQUATIC RESOURCES | CHEMICALS | 1,788.80 |
| CENGAGE LEARNING | LIBRARY SUPPLIES / BOOKS | 418.22 |
| CINDY LANTOW | CELL PHONE REIMBURSE | 40.00 |
| COLLABORATIVE SUM LIB PRO | LIBRARY SUPPLIES | 52.90 |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE | 20.10 |
| EFTPS | FED/FICA TAX | 951.93 |
| EFTPS | FED/FICA TAX | 981.87 |
| EFTPS | FED/FICA TAX | 1,933.80 |
| F'BURG FOOD CENTER | SUPPLIES | 34.17 |
| F'BURG PLUMBING & HEATING | SUMP PUMP | 442.05 |
| FARMERS WIN COOP | GAS/DIESEL/SUPPLIES | 370.21 |
| HAWKEYE FIRE & SAFETY | FIRE EXT CHECK | 326.54 |
| HSA - CINDY LANTOW | HSA PRE-TAX | 50.00 |
| HSA - RAY ARMBRECHT | HSA PRE-TAX | 5.00 |
| HSA- ROBERT SCHULZ | HSA PRE-TAX | 12.50 |
| INSURANCE ASSOCIATES | INSURANCE | 1,796.79 |
| IPERS | IPERS - REGULAR | 1,579.24 |
| MEDIA COM | PHONE SERVICE | 39.95 |
| MEDIA COM | PHONE SERVICE | 216.19 |
| ORIENTAL TRADING | SUPPLIES | 85.44 |
| PLUNKETT'S PEST CONTROL | PEST CONTROL | 43.60 |
| POOL TECH | CHEMICALS | 586.00 |
| RICK'S SERVICE CENTER | LABOR | 219.93 |
| RICOH-WELLS FARGO | COPIER MAINTENANCE | 165.21 |
| RICOH USA, INC | COMPUTER SUPPLIES | 64.52 |
| SANDRY FIRE | BATTERY PACK / CHARGING KIT | 1,284.85 |
| SPEICHER EXCAVATING | LABOR | 11,150.00 |
| STANTON ELECTRIC | LABOR / MATERIALS | 1,159.98 |
| SUPERIOR WELDING SUPPLY | OXYGEN | 46.43 |
| TEAM LAB | CHEMICALS | 877.75 |
| TREASURER STATE OF IOWA | STATE TAXES | 340.87 |
| TREMAINE & BECKER LAW | LEGAL FEES | 210.00 |
| UNGGOY BROADBAND | PHONE SERVICE | 19.95 |
| UNITED HEALTH CARE | HEALTH PRE-TAX | 1,866.93 |
| US CELLULAR | CELL PHONE SERVICE | 52.08 |
| US POST OFFICE | BOX RENT | 64.00 |
| US POST OFFICE | STAMPS | 94.00 |
| VANGUARD PUBLISHING | PUBLICATIONS | 462.99 |
| VISA | LAWN SWEEPER | 235.39 |
| WESTY'S HARDWARE HANK | SUPPLIES | 189.74 |
| WESTY'S HARDWARE HANK | SUPPLIES | 38.98 |
| NORTHEAST SECURITY BANK | LOAN PAYMENT | 61,817.10 |
| BLACK HILLS ENERGY | GAS SERVICE | 75.72 |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |
| EFTPS | FED/FICA TAX | 211.02 |
| EFTPS | FED/FICA TAX | 236.25 |
| FARMERS WIN COOP | GAS/DIESEL/SUPPLIES | 5.70 |
| FEHR GRAHAM | PROFESSIONAL SERVICES | 2,725.56 |
| HAWKEYE FIRE & SAFETY | FIRE EXT CHECK | 134.46 |
| HAWKINS INC | CHEMICALS | 557.38 |
| HSA - RAY ARMBRECHT | HSA PRE-TAX | 5.00 |
| HSA- ROBERT SCHULZ | HSA PRE-TAX | 20.00 |
| IPERS | IPERS - REGULAR | 352.98 |
| MEDIA COM | PHONE SERVICE | 30.00 |
| RICK'S SERVICE CENTER | LABOR | 101.99 |
| STOREY KENWORTHY/MATT PARROTT | FORMS | 164.78 |
| TESTAMERICA LABORATORIES INC | TESTING | 21.00 |
| TREASURER STATE OF IOWA | STATE TAXES | 100.08 |
| UNITED HEALTH CARE | HEALTH PRE-TAX | 550.30 |
| US CELLULAR | CELL PHONE SERVICE | 83.00 |
| US POST OFFICE | STAMPS | 70.00 |
| VANGUARD PUBLISHING | PUBLICATIONS | 8.10 |
| WESTY'S HARDWARE HANK | SUPPLIES | 23.45 |
| WESTY'S HARDWARE HANK | SUPPLIES | 47.43 |
| ALL STOP | GAS | 124.50 |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |
| E & B SCALE SERVICES INC | ADJUST SCALES | 135.00 |
| EFTPS | FED/FICA TAX | 247.50 |
| EFTPS | FED/FICA TAX | 442.82 |
| FEHR GRAHAM | PROFESSIONAL SERVICES | 2,725.57 |
| HAWKEYE FIRE & SAFETY | FIRE EXT CHECK | 134.46 |
| HSA - RAY ARMBRECHT | HSA PRE-TAX | 35.00 |
| HSA- ROBERT SCHULZ | HSA PRE-TAX | 2.50 |
| IPERS | IPERS - REGULAR | 464.71 |
| MEDIA COM | PHONE SERVICE | 30.00 |
| NORTH CENTRAL LABS | LAB SUPPLIES | 521.58 |
| STOREY KENWORTHY/MATT PARROTT | FORMS | 164.78 |
| TEAM LAB | CHEMICALS | 1,200.00 |
| TESTAMERICA LABORATORIES INC | TESTING | 2,511.60 |
| TREASURER STATE OF IOWA | STATE TAXES | 117.95 |
| UNITED HEALTH CARE | HEALTH PRE-TAX | 1,298.52 |
| US CELLULAR | CELL PHONE SERVICE | 83.00 |
| US POST OFFICE | STAMPS | 70.00 |
| VANGUARD PUBLISHING | PUBLICATIONS | 8.10 |
| WESTY'S HARDWARE HANK | SUPPLIES | 94.97 |
| WESTY'S HARDWARE HANK | SUPPLIES | 49.97 |
| BLACK HILLS ENERGY | GAS SERVICE | 49.95 |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |
| EFTPS | FED/FICA TAX | 419.89 |
| EFTPS | FED/FICA TAX | 343.45 |
| HAWKEYE FIRE & SAFETY | FIRE EXT CHECK | 134.48 |
| HSA - RAY ARMBRECHT | HSA PRE-TAX | 2.50 |
| HSA- ROBERT SCHULZ | HSA PRE-TAX | 12.50 |
| IPERS | IPERS - REGULAR | 587.46 |
| JOHN DEERE FINANCIAL | SUPPLIES | 39.99 |
| SPELTZ ELECTRIC | LABOR / MATERIALS | 1,575.00 |
| STANTON ELECTRIC | LABOR / MATERIALS | 585.41 |
| STOREY KENWORTHY/MATT PARROTT | FORMS | 329.58 |
| TREASURER STATE OF IOWA | STATE TAXES | 176.63 |
| UNITED HEALTH CARE | HEALTH PRE-TAX | 725.57 |
| US POST OFFICE | STAMPS | 70.00 |
| WESTY'S HARDWARE HANK | SUPPLIES | 1.49 |
| BLACK HILLS ENERGY | GAS SERVICE | 24.98 |
| CURT GRUENBERG | REIMBURSEMENTS | 4.80 |
| DEARBORN NATIONAL LIFE | LIFE INSURANCE | 10.05 |
| EFTPS | FED/FICA TAX | 214.86 |
| EFTPS | FED/FICA TAX | 232.53 |
| ELLIOTT EQUPMENT CO | NEW EQUIPMENT | 2,765.00 |
| F'BURG FOOD CENTER | SUPPLIES | 6.94 |
| FARMERS WIN COOP | GAS/DIESEL/SUPPLIES | 295.50 |
| FLOYD MITCHELL LANDFILL | LANDFILL CHARGES | 1,276.74 |
| HAWKEYE FIRE & SAFETY | FIRE EXT CHECK | 134.46 |
| HSA - RAY ARMBRECHT | HSA PRE-TAX | 2.50 |
| HSA- ROBERT SCHULZ | HSA PRE-TAX | 2.50 |
| IPERS | IPERS - REGULAR | 353.42 |
| JENDRO SANITATION SERVICES | RECYCLING CHARGES | 1,369.60 |
| JOHN DEERE FINANCIAL | SUPPLIES | 65.96 |
| L & R MANUFACTURING | LABOR/MATERIALS | 277.50 |
| STOREY KENWORTHY/MATT PARROTT | FORMS | 164.78 |
| TREASURER STATE OF IOWA | STATE TAXES | 92.10 |
| UNITED HEALTH CARE | HEALTH PRE-TAX | 499.57 |
| US CELLULAR | CELL PHONE SERVICE | 82.98 |
| US POST OFFICE | STAMPS | 70.00 |
| Accounts Payable Total |  | 120,391.77 |
| Payroll Checks |  | 17,585.68 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 137,977.45 |
|  |  |  |
| GENERAL |  | 37,397.20 |
| DEBT SERVICE |  | 61,817.10 |
| WATER |  | 7,286.60 |
| SEWER |  | 13,039.17 |
| ELECTRIC |  | 8,674.59 |
| LANDFILL/GARBAGE |  | 9,762.79 |
| TOTAL FUNDS |  | 137,977.45 |