

COUNCIL PROCEEDINGS

May 3, 2021

On Monday, May 3, 2021 at the Municipal Hall at 7:00 p.m. the regular meeting of the Council, City of Fredericksburg Chickasaw County was held.

Mayor Jimmy Mitchell, in the chair and called the meeting to order at 7:00 p.m. with Council Members Doreen Cook, Dean Speicher, Randy Leach, Kyle Wendland were present and Sheriton Dettmer was present by GoToMeeting.

Employee's present – Cindy Lantow

Guests present – Amanda Moenk from the F'Burg Review, Sheriff Marty Hemann, Mitch Haugen, Mary Langerman, Cheryl Mulder, Braylen Byrne, Jason Byrne, Jerry & Pattie Davis, Jason & Katie Rich, Alan Westin

The Pledge of Allegiance was said by all in attendance.

A motion by Speicher second by Wendland to approve the agenda as presented with the addition two building permits – Alan & Shannon Westin & Karen Dagit. All members present voting aye, motion carried.

Comments by Mayor – The Mayor noted that we have a lengthy agenda, so we will keep things moving and to stay on task with discussions.

Citizen Forum – no one

Law Report – Sheriff Hemann gave the law report for April 2021. In April, there were 95.5 hours worked in the month and total hours of 822.0 for July – April, which averages 82 hours per month. Sheriff Hemann went over the law report and answered any questions the Council had. No Action was taken during the law report.

Old Business –

Transfer Agreement with Kerry – The property donation agreement was handed out for the Council's review. The attorney is recommending that it is ready to sign. The Mayor asked the Council to give him permission to sign that agreement and also to sign & accept the deed. A motion by Cook second by Leach to approve the Mayor signing & accepting these documents. All members present voting aye, motion carried.

Building Permits –

Building Inspector – Discussion was held on the duties of a building inspector and who will be doing it. It was discussed that it would be talked about at review time. No action taken at this time.

The following building permit applications were presented for action -

Danny Beyer at 109 Buckeye Street – Storage Shed – A motion by Leach second by Dettmer to approve this building permit application as presented. All members present voting aye, motion carried.

Denny Heussner at 608 Dawn Avenue - Storage Shed – A motion by Cook second by Speicher to approve this building permit application as presented. All members present voting aye, motion carried.

Marian Fox at 214 E. Mill Street - Storage Shed – A motion by Cook second by Leach to approve this building permit application as presented. All members present voting aye, motion carried.

Mitch Haugen at 110 W. Mill Street – Storage Shed – A motion by Dettmer second by Leach to approve this building permit application as presented. All members present voting aye, motion carried.

Jason & Katie Rich at 160 S. Hamilton Ave – Patio & Fence – A motion by Leach second by Wendland to approve as presented but if there are issues that the dog becomes a problem or any other issues with the fence for the guys reading meters, then they would need to move the electric meters. All members present voting aye, but Cook voted nay. Motion carried.

Theresa & Keith Polkow at 406 Grove Street – Canvas Tent for Storage – The Council had some questions on this so a motion by Leach second by Speicher to table at this time. All members present voting aye, motion carried.

Shannon & Alan Westin at 422 S. Washington Avenue – Driveway & Walk way – A motion by Leach second by Wendland to approve this building permit application as presented. All members present voting aye, motion carried.

Karen Dagit at 110 Schult Ridge Road – Re-doing existing driveway (exactly in same location) & Sidewalk – A motion by Leach second by Speicher to approve this building permit application as presented. All members present voting aye, motion carried.

Library Report – The report was in the Council packet for their review. No action taken.

New Business –

Public Hearing on Budget – 21/22 – Public Hearing – Being it is 7:00 p.m., the Mayor announced that it was the time and place for the Public Hearing on the proposed 2021 / 2022 Fiscal Year Budget. A motion by Dettmer second by Wendland to go out of regular session. Ayes: Speicher, Wendland, Cook, Dettmer. Nays: None. Motion carried. A motion was made by Dettmer second by Wendland to go into the Public Hearing on the proposed 2021 / 2022 Fiscal Year Budget. Ayes: Speicher, Wendland, Cook, Leach, Dettmer. Nays: None. Motion carried. The Mayor explained that another public hearing was necessary as somethings in the Long-Term Debt section didn't auto fill in as it was supposed to and per the State we were required to fix the issue and to hold another hearing. Cook expressed her concerns that the budget was set with the income from Kerry in it as Kerry is closing and the future is unknown of when a new business will be there. There were no written or other oral comments on the Budget from the public. A motion was made by Leach second by Speicher to go out of the Public Hearing and back to regular session. Ayes: Speicher, Wendland, Cook, Dettmer, Leach. Nays: None. Motion carried. There being no objections either written or oral Resolution No. 1323-05-2021 was presented for action.

RESOLUTION -1323-05-2021 - A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022, BE IT RESOLVED, By the Council of the City of Fredericksburg, Iowa: The annual budget for the fiscal year ending June 20, 2022 as set forth in the Budget Summary Certificate and in the

detailed budget expenditures and allocations, to programs and activities, for said fiscal year, is adopted. The City Administrator is hereby directed to make the filing by law and set up her books in accordance with the summary as adopted. A motion was made by Dettmer second by Leach to approve Resolution No. 1323-05-2021 as presented. Ayes: Speicher, Wendland, Dettmer, Leach. Nays: Cook. Whereupon the Mayor declared Resolution No. 1323-05-2021 passed and approved as of this date.

Street Work – Seal Coating – Bids – The Mayor opened the two bids that had been received for our seal coating project FY 2021/2022. The Bids are as follows –

Blacktop Services – Limestone chips – 25,000 square yard of single seal coat @\$1.91 per square yard / 70 tons cold mix asphalt in place @ \$197.00 per ton OR 70 tons Hot Mix Asphalt in place @ \$169.00 per ton.

Blacktop Services - Pea Gravel - 25,000 square yard of single seal coat @\$2.28 per square yard / 70 tons cold mix asphalt in place @ \$197.00 per ton OR 70 tons Hot Mix Asphalt in place @ \$169.00 per ton.

Prairie Road Builders – Limestone chips - 25,000 square yard of single seal coat @\$2.25 per square yard / 70 tons cold mix asphalt in place @ \$220.00 per ton

Prairie Road Builders – Pea Gravel - 25,000 square yard of single seal coat @\$2.45 per square yard / 70 tons cold mix asphalt in place @ \$220.00 per ton

After much discussion, a motion was made by Wendland second by Dettmer to go with Prairie Road Builders using Pea Gravel and chose Prairie Road Builders due to better workmanship. All members present voting aye, motion carried.

Plum Creek Art – Mary Langerman & Cheryl Mulder were present to request that North Washington Ave from Main Street north to the alley be blocked off on Dairy Day from 7 am to 7 pm (by Westy’s Hardware Hank). The reason being so that the Art Center can set up in front of the new mural that will be painted on the east side of Westy’s Hardware Hank’s building. A motion by Leach second by Cook to allow this. All members present voting aye, motion carried. Cheryl also mentioned to the Council the idea of having other pieces of Community art around the Town. They are hoping to start something at the Railroad Park and eventually have 4-5 community art projects around the town. They will keep the Council updated as to what is planned. The Mayor asked if the Art Center would like to be included in the design of the sign for the Steve Staker Athletic Complex and Cheryl thought they might be.

Bids on Mower – The Mayor opened the bids for the mower that had been turned in and they are as follows - Bodensteiner Implement Co. – 9,346.54 for a 2021 John Deere Z970R Ztrak -rear discharge with a trade in of our mower / P & K Midwest - \$9,480.00 for a 2021 John Deere Z970R Ztrak -rear discharge with a trade in of our mower / Red Power - \$7,200.00 for a 2020 Gravely Pro Turn 472 -side discharge with a trade in of our mower. After discussion, a motion was made by Dettmer second by Leach to go with either P & K’s or Red Power’s bid conditional as to what the guys would prefer. All members present voting aye, motion carried.

Curb on Main by Funeral Home – How to proceed – After discussion, a motion was made by Leach second by Wendland to tile the necessary area to help with drainage for \$3,350 and to send a letter to

the funeral home about the curb & steps as even with the tiling the curb & steps will need to be repaired. Ayes: Wendland, Cook, Dettmer, Leach. Nays: None. Abstain: Speicher. Motion carried.

Electric / Water Meters – Moving outside – Procedures – Cook stated that some meters are not accessible for reading and some citizens have been moving their electric meters outside to make them accessible to the meter readers. The electric committee had met to discuss this and a motion was made by Cook second by Speicher to send a letter to the citizens that would need to move their meters so that they are accessible for reading. They will have until July 1, 2021 to get this done and if are unable to do so, they should make a request to the Council for an extended time. All members present voting aye, motion carried.

High Pressured Hot Water Washer – City Shop – Speicher proposed this to the Council about getting a new high pressured hot water washer for the City Shop since our present washer doesn't heat anymore. It was noted that Speicher will work at getting bids for a new high-pressured washer and that the sealed bids should be turned into the City Hall by Noon on Monday, June 7, 2021.

Pool Passes for New Citizens – It was discussed about giving pool passes to new citizens and after discussion and the idea of giving a punch card for 5 family visits to the pool. A motion by Leach second by Dettmer to approve the punch card for 5 family visits. All members present voting aye, motion carried.

Surface Pro's for Council – pricing – Wendland presented pricing for Surface Pro's for the interested Council members. It was noted that Dettmer, Wendland would be interested in having one and that Leach might be. Wendland will be getting more info and this was tabled at this time.

Park & Rec Board Ordinance – It was noted that there are still things that need to be addressed / updated in the draft ordinance. The Mayor asked that Cook go thru it and get her changes to Wendland and then it can be presented at the July meeting. This discussion was tabled at this time.

Pool – Hire Lifeguards – A motion was made in the form of a resolution by Dettmer second by Wendland to the following at the wage/job duty as stated – Bridget Schaufenbuel – Assistant Manager at \$12.00 per hour / Kallison Rochford – Assistant Manager at \$12.00 per hour; Water Aerobics Instructor at \$20.00 per session / Riley Kruse – 2nd year Lifeguard at \$7.75 per hour / Joseph Blasen, Zoe Jacobs, Tate Rochford, Lily Sassmann, Abby Zabel all 1st year lifeguards at \$7.50 per hour. Ayes: Speicher, Wendland, Cook, Dettmer, Leach. Nays: None. Whereupon the Mayor declared Resolution No. 1324-05-2021 passed and approved as of this date.

City Wide Clean-up – May 22 – A motion by Leach second by Speicher to set May 22, 2021 from 8 am to noon for the City-Wide Clean-up Day. It will be run the same as we did last fall with only for the Citizens of Fredericksburg. The Citizen will need to purchase a \$1.00 sticker at the City Hall to provide proof that they live in the City limits of Fredericksburg. Some of the Council members will be there to run the

clean-up and Dettmer will talk to Brian Wurzer about putting trailers there for some items. All members present voting aye, motion carried.

Fire Dept. Officers – A motion was made by Leach second by Speicher to approve the following - Fire Chief – Ray Armbrecht / 1st Assistant – Jimmy Mitchell / 2nd Assistant – Tim Moody / 3rd Assistant – Kyle Wendland / 4th Assistant – Aaron Rethamel / Training Officer – Sheriton Dettmer / Secretary-Treasurer – Brian Wurzer. All members present voting aye, motion carried.

Wesley & Birch – Frost Boils – Tiling – the Street committee will talk to Bob to see about tiling and discuss if tiling is the way to go and if it is, they will get some bids for the June meeting.

Water Tower – New Stand Pipe – Cook explained the issue as she had talked with Bob. After discussion it decided to get some more ideas from other companies to see what can / should be done. Leach & Cook will meet with Bob and will update the Council in June.

Library Board Member – The Mayor has reviewed the 3 applications for the new Library Board Member to replace LaVonne Hartson. He presented the name of Brittany McNeil to be on the library board and his decision was based on the budget knowledge that Brittany has. A motion by Dettmer second by Cook to approve this appointment. All members present voting aye, motion carried.

Ambulance – 28E Agreement & Contract – The Mayor updated the Council on some of the discussions from the Ambulance Council with one being where will the ambulance be stored. Jimmy mentioned that he said they could come to Fredericksburg. Discussion was also held on meeting with other services for the City of Fredericksburg. A Committee will be setting that up and the Committee consists of Mitchell, Dettmer & Cook. No action taken at this time.

Fire Station – Overhead Doors – Bids – The Mayor opened the one bid that had been received for the Fire Dept. Doors and it was as follows – Joel Bremner – 18'x14' door (#3) for \$879.00 and the 18'x14' door (#4) for \$432.00 for a total bid of \$1,311.00. A motion by Wendland second by Cook to accept this bid. All members present voting aye, motion carried.

Action Board – The Mayor went over the Action Board and gave some direction of things to be done. The Action Board is helping us get things done! No official action taken during this time.

Mayor & Council Comments -

Cook stated that she had met with Ray and he mentioned that he had diverted Kerry's storm water to Kerry's Sewer Plant and Cook stated that something like this should have been in writing before being done. No action taken at this time.

There being no further business that required Council Action, a motion was made by Speicher second by Dettmer to adjourn at 9:22 p.m. The next regular meeting of the Fredericksburg Council will be on Monday, June 7, 2021 at 7 p.m.

Jimmy Mitchell, Mayor

ATTEST:

Cindy Lantow, City Administrator

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
20/20 FX	LABOR / SUPPLIES	50.00
ALL STOP	GAS	101.00
AMAZON.COM	LIBRARY SUPPLIES	199.61
AMERICAN TEST CENTER	BOOM TRUCK INSPECTION	455.00
BLACK HILLS ENERGY	GAS SERVICE	403.44
BUTLER COUNTY REC	ELECTRIC SERVICE	139,223.36
CE STONE REFRIGERATION	LABOR	99.00
CEDAR VALLEY BLDG SUPPLY	INCENTIVES	35,783.13
CENGAGE LEARNING	LIBRARY SUPPLIES / BOOKS	1,209.26
CENTER POINT LARGE PRINT	LIBRARY BOOKS	89.61
CINDY LANTOW	CELL PHONE REIMBURSE	40.00
CITY OF FREDERICKSBURG	ELECTRIC SERVICE	9,427.20
CULVER HAHN	SUPPLIES	1,195.38
DEARBORN NATIONAL LIFE	LIFE INSURANCE	50.25
EFTPS	FED/FICA TAX	2,026.39

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ELLIOTT EQUIPMENT CO	NEW EQUIPMENT	67.46
F'BURG FOOD CENTER	CONCESSION STAND ITEMS	349.52
F'BURG PLUMBING & HEATING	LABOR / MATERIALS	57.41
FARMERS WIN COOP	GAS/DIESEL/SUPPLIES	1,383.13
FIRE RESCUE SPECIALITY	FIRE SUPPLIES	440.00
FIRE SERVICE TRAINING BUREAU	TRAINING MANUALS	100.00
FLETCHER REINHARDT CO	SUPPLIES	892.38
FLOYD MITCHELL LANDFILL	LANDFILL CHARGES	1,251.32
GILMOUR TREE SERVICE	TREE / STUMP REMOVAL	320.00
HAWKEYE ALARM	ALARM ANNUAL FEE	1,349.00
HAWKINS INC	CHEMICALS	465.90
HSA - CINDY LANTOW	HSA PRE-TAX	25.00
HSA - RAY ARMBRECHT	HSA PRE-TAX	25.00
HSA- ROBERT SCHULZ	HSA PRE-TAX	50.00
IAMU	SEWER LOAN-PRIN / INT	1,902.79
IOWA DEPT OF PUBLIC HEALH	POOL REGISTRATION	70.00
IOWA HISTORY JOURNAL	SUBSCRIPTION	18.95
IPERS	IPERS - REGULAR	1,676.54
JOHN DEERE FINANCIAL	SUPPLIES	186.75
K & W COATINGS	LABOR	4,400.00
KAYLA WENDLAND	REIMBURSE	25.00
MEDIA COM	PHONE SERVICE	288.75
MUNICIPAL PIPE TOOL	LABOR	3,833.50

NEW HAMPTON AUTO BODY	SUPPLIES	211.90
PLUNKETT'S PEST CONTROL	PEST CONTROL	41.60
RAPID PRINTERS/OFFICE WLD	WELCOME FLYER	178.00
RESCO	ELECTRIC SUPPLIES	1,673.20
RICK'S SERVICE CENTER	LABOR	123.45
RICOH-WELLS FARGO	COPIER MAINTENANCE	223.57
SANDY'S SIGN SHOP	SRVS MATERIALS	32.00
STANTON ELECTRIC	LABOR / MATERIALS	7,259.21
TEAM LAB	CHEMICALS	1,481.50
TESTAMERICA LABORATORIES INC	TESTING	2,424.45
TREASURER STATE OF IOWA	STATE TAX	349.00
TREMAINE & BECKER LAW	LEGAL FEES	210.00
TREWIN PUMPING SERVICE	PORTABLE TOILET RENTAL	200.00
UNGGOY BROADBAND	PHONE SERVICE	19.95
UNITED HEALTH CARE	HEALTH PRE-TAX	1,668.32
US CELLULAR	CELL PHONE SERVICE	320.51
USA BLUE BOOK	TEST METER	247.49
VANGUARD PUBLISHING	PUBLICATIONS	661.55
WESTY'S HARDWARE HANK	SUPPLIES	<u>125.78</u>
Accounts Payable Total		228,903.32
Payroll Checks		<u>16,112.25</u>
***** REPORT TOTAL *****		\$245,015.57
GENERAL		23,083.67

WATER	8,743.35
SEWER	19,150.80
SEWER SINKING	1,902.79
ELECTRIC	187,376.06
LANDFILL/GARBAGE	<u>4,758.90</u>
TOTAL FUNDS	\$245,015.57